

# KET (KNOX EAST TN) REGION HOSPITAL COALITION MEETING

July 11, 2017

2:30

Knox County Health Department

## Members/Attendance (attached)

### Visitors:

Dorene Cowans Care All Home Care  
Lindsey Shultz, Rural Medical Services

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## Meeting Minutes

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### **Review of last month's minutes**

No changes/corrections. Approved Janet Rowe, second Tonya Shott

**Follow Up/Update From Last Meeting-** nothing to follow up on that isn't detailed below

### **Blue Wing Communications Survey**

Draft Final report has been received. It is very comprehensive. We are following up with conference calls to discuss. Plans from there will be to meet again with core group and tech staff from each facility. Some things included: communication and processes recommendations and suggestions for equipment usage/storage MOUs.

### **Current Budget Year Update**

- For detailed purchases and costs, please refer to KET HC Budget on website. <http://www.ketcoalition.org/budget/> (Listed on budget tab under members only section)
- We spent both grants down to zero.
- For this year, we have spent for on-going fees (website: \$480/year and regional cache storage: \$4800/year)

### **Purchase Request**

There have been some equipment issues with those calling in for the meetings. At times it is difficult to hear what is being said. The system can be upgraded with 6 new microphones for approximately 4800.00. The RHCs will take this out of their discretionary funds that the Coalition allotted (\$10,000). The members were asked for approval. All approved no objections.

### **Pediatric Surge Tabletop Exercise AAR/IP Approval**

Draft AAR has been uploaded to website for Coalition approval. There has been one recommendation to add family reunification and that has been added. Paul Parsons suggested re-wording where it references hospitals being 'sorely lacking in pediatric equipment'. When looking this over, take into account what Joint Commission will be looking for when they look at the document. Also, check corrective action dates to ensure those are compatible with what can reasonably be accomplished in that time frame. Wanda will send out again after the word changes, and other recommendations. \*Update: Final is uploaded on website at <http://www.ketcoalition.org/wp-content/uploads/2015/05/KET-HC-BP5-Ped-Surge-TTX-AAR.pdf> (Listed on exercise and events tab under members only section)

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## **KET HC Committees**

We are updating our members for our sub-committees. Right now we are working with Planning and Exercise. If you would like to volunteer, please let Wanda or Charity know. Time on committees is not time consuming. Sub-committees are listed on website, along with work groups assigned training topics. <http://www.ketcoalition.org/sub-committeeswork-groups/> (Listed on Sub-Committee tab under members only section).

## **Upcoming TEEEX Training**

- We have been selected to host a TEEEX (Texas A&M Engineering) Training. The class is PER211- Medical Management of Chemical, Biological, Radiological, Nuclear and Explosives (CBRNE). TEEEX courses are excellent and becoming difficult to schedule due to their high demand. This training is free, and part of our identified priority areas needed for training. Class can hold 30 participants.
- Class description: This course is a combination of facilitated discussions, small-group exercises, Human Patient Simulator hands-on scenarios, and traditional classroom discussions. Exercises are conducted in a CBRNE scenario using both adult and pediatric Human Patient Simulators to reinforce classroom lectures and interaction. This course promotes critical thinking skills while utilizing the RAPID-Care concept. The multi-discipline make-up of the participants helps to strengthen information sharing, communications, and medical surge capabilities. The class will be offered February 8 and 9<sup>th</sup>. Registration information closer to scheduled training. For more class information, you can visit the TEEEX website at:  
<https://teex.org/Pages/Class.aspx?course=PER211&courseTitle=Medical+Management+of+CBRNE+Events>

## **On-Site Pediatric Training Available (Free)**

- Two years ago the KET HC approved purchase for the HAL Five year old Pediatric Simulator. This advanced simulator is fully responsive, a few notable uses: oral and nasal intubation, accommodates assisted ventilation (including BVM and mechanical support), full response circulation (bilateral carotid, brachial, radial and femoral), pupillary response to light, IV training arms, shoulders and thighs, intraosseous access at tibia, can be used with real equipment with response (AED, ECG), color and vitals respond to interventions. For more details: <http://www.gaumard.com/s3005>
- Oceana Bratton has been training with this, but there are so many functions that are currently not in use. She was not in this position when the original training session took place. There is in depth training available in Florida. All her TN counterparts will be attending. Everything is covered with the exception of air fare. Group was asked to approve funding for this. All approved. No objections.
- If your facility is interested in the training, please let Oceana know. Her goal is to train each hospital. Her email is [ombratton@etch.com](mailto:ombratton@etch.com)

## **Performance Measures**

- Group was provided with the lengthy document before the meeting. Charity went over highlights. These performance measures will be what we are required to do over the next 5 years. Please read over document if you haven't done so already. You can find it here on our
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website: <http://www.ketcoalition.org/hpp-program/> (Listed under HPP Program tab under Guidance section).

- Here are some of the main points:
  - There are now only four capabilities, but the measures listed underneath still hit all the areas on the previous guidance. It's condensed and organized. The four capabilities are:
    1. Foundation for Health Care and Medical Readiness
    2. Health Care and Medical Response Coordination
    3. Continuity of Health Care Service Delivery
    4. Medical Surge
  - States have to quickly distribute funding with a set percentage going to Coalitions. Tennessee is within the guidelines already for this percentage.
  - There are many measures we've already hit: participation rate, core membership, pediatric push
  - We need a preparedness plan (COOP), and response plan (spelling out how we communicate with our members who actually respond).
  - EmPower Data must be reviewed. EmPower is a federal database maintained by CMS on a monthly basis (very accurate). It shows location of the functional needs population down to the zip code level. During an event it can be requested to get door to door information to do well checks. State epis are familiar with the database and if needed, can be accessed quickly.
  - HCCs and ESF8 need to coordinate on a state level.
  - Regional Risk Assessment needs to be compared to state risk assessment.
  - Annual Evacuation Exercise. We must engage 20% of our cumulative hospital beds. We can do it with many small hospitals, or one large hospital (UT, ETCH, FSRMC or Parkwest). We have to utilize HRTS and show executive involvement in the hotwash.
  - Exercise redundant communications at least twice a year. We will be doing this with our hospital net HAM testing monthly.
  - RHCs have other directives, such as executive/ community awareness. We will do this with our newsletter. Newsletter distributed for comment. If you see anything that needs to be changed, please let Wanda Roberts know. If you would like to contribute or have ideas for future quarterly newsletters, please let Wanda or Charity know.

### **Pediatric Project Videos Shown**

Thank you to each member who agreed to discuss on camera the pediatric surge tabletop exercise and the EMS peds project (Trish Polfus, Christy Cooper and John Brinkley). The videos have received a lot of views on facebook (over 8,000). Channel 6 and Channel 10 also did a follow up story that was aired on the news.

### **Real Event/ Exercise/ Conference Attendance/ Lessons Learned**

- TDH HAI Conference: Janet Rowe represented UTMC on a discussion panel and did an excellent job with her presentation.
    - Sandy Monday- Great workshop with speakers who had actually worked with EVD patients. Lessons learned about PPE challenges and currently where assessment hospitals are as far as planning and preparedness. They have moved on from EVD specific and looking at containment of any infectious disease such as MERS or SARS
    - John Brinkley- Did not realize the State has a transportation plan. Transporting EMS unit can refuel at any TDOT site. The EMS consultant will follow unit with additional PPE. There is already a transport plan with Georgia that any patient will be picked up at Erlanger. AMR currently has 8 staff trained for infectious disease transportation.
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- Janet Rowe- UT has four staff members attend. The nurses that attended came back to UT and facilitated a meeting to redo current building plans after receiving information from the conference. Notification plan for Knox County was shared, using RHC to Emergency Management staff as first line communication.

### **Other:**

- We would like to recruit help for a warehouse day on July 28, 8:30. Everything that has been purchased for decon and the evacuation kits to be distributed to each hospital is currently in boxes. It needs to be sorted into facility specific amounts so we can arrange a pick up day. Marcus Sheppard, David Walton, Angela Allred, Paul Parsons and Steve Oran volunteered. (Thank you!)
- NHCC Abstracts. There has been no word back yet on whether they were accepted or not. As a reminder we have five abstracts pending for presentation:
  - Pediatrics Project: Christy Cooper
  - Gatlinburg Fire Event- Phil McDaniel, Brennan Mitchell
  - Reacts Training- Angie Bowen, Tonya Shott
  - Exercise Program- Janet Rowe, Trish Polfus
- Marcus Sheppard suggested the group consider distributing PPE in cache to individual hospitals, especially those not located in Knox County. Group agreed they could be divided out to those facilities wanting to keep them on hand, with the condition they remain Coalition property and if needed for an event elsewhere will be returned. If you would like to hold PPE, please let Charity or Wanda know.
- TDEC is making rounds. If you're on their rotation, be ready. They asked to look at job titles on training documents on this visit. On sign in sheets, you should add a row for job title and that would be sufficient. TDOT is suggesting training information is documented in job plans.

### **Upcoming Trainings**

- August 3 8:00-4:00 NIMS/HICS Training. Class can hold 60 participants. To register and detailed information: <http://www.ketcoalition.org/calendar/nimshics-course-2/>
  - August 23, 8:00-12:00 Long Term Care Incident Command System Training (NHICS Training). For registration and detailed information: <http://www.ketcoalition.org/calendar/long-term-care-nursing-home-incident-command-training/>
  - August 24, 12:00-4:00 Long Term Care Incident Command System Training (NHICS Training). For registration and detailed information: <http://www.ketcoalition.org/calendar/long-term-care-nursing-home-incident-command-system-training/>
  - October 10-12 Crisis Response Training. For more information: <http://www.ketcoalition.org/calendar/crisis-response-training/>
  - October 19<sup>th</sup>- KET HC full scale exercise. More information to come.
  - November 2- Long Term Care full scale exercise. More information to come.
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Hospital- Knox		July 07/14/1
East Tennessee Children's Hosp.	Christy Cooper	X
	Bill Thurman	
	Steve Bohanan	X
Fort Sanders Regional Hospital	Robert Laney	
North Knoxville Medical Center	Brenda Gray	X*
	Christy Nelson	
Parkwest Hospital	Paul Parsons	X
Physicians Regional Med. Center Other	Dan McGraw	
	Steve Oran	X
Turkey Creek Medical Center	Tonya Shott	X
U.T. Medical Center	Janet Rowe	X
	David Pittman	
	Brian Hitch	X
Pennisula Hospital Other	Todd Roberts	
	Phil McDaniel	X
Covenant Health Other	Phil McDaniel	X
Hospital-Region		
Blount Memorial Hospital	Marcus Sheppard	X
	Ann Henry	
Claiborne County Hospital	Mike Campbell	X
Fort Loudon Medical Center	David Walton	X
Jefferson Memorial Hospital	Wanda Fisher	
	Debbie Justice	X

		July 07/14/14	
Jellico Community Hospital	Kaye Marantette		
Lafollette Medical Center	Missy Turner Melissa Dash		
Lakeway Regional Hospital	Perry Davis		
LeConte Medical Center	Brennan Mitchell	X	
Methodist Medical Center	Trish Polfus	X	
Morristown Hamblen Healthcare	Elaine Rose	X	
Newport Medical Center	Stephanie Sneed Mary Fullerington		
Big South Fork Medical Center	Eddie Cross	X	
Other			
Roane Medical Center	Sandy Monday	X	
Sweetwater Hospital Association	Melissa Harris Beverly Holley	X*	
County	Knox County Health Dept.	Charity Menefee Larry Hutsell Angela Allred	X X X
	Knox County EMA	Colin Ickes Judy Wasic	
	State	East TN. Reg. Health Office	Wanda Roberts Jack Cochran

EMA		July 07/14/15
	TEMA	Bart Hose
	Other	
Homeland Security		
	Homeland Security District 2	Bill Cole
	Other	
EMS		
	TN Dept. of Health, Office of EMS	Steve Hamby
	Rural Metro EMS	John Brinkley
		X
	LifeGuard Ambulance Service	Bernie Hayes
		X*
	Monroe County EMS	Gary Smith
Other		
	Medic Regional Blood Center	Steven Smith
	Other	X
	Medlink 2- RMCC	Tim Taylor
	Other	X*
	Phyllis Walker	
	Knox County Examiners Office	Jody Persino
	Other	
		John Lott
	Tennessee Air National Guard	Lisa Godsey
	Knoxville Police Department	Nathaniel Allen
	American Red Cross- East TN	Kendra Taylor
		X
	TN Emergency Serv. for Children	Oseana Bratton
		X
	Fresenius Kidney Care	Jim McCammon
		X