

# KET (KNOX EAST TN) REGION HOSPITAL COALITION MEETING

April 11, 2017

2:30

Knox County Health Department

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## Members/Attendance (attached)

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## Meeting Minutes

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### Review of last month's minutes

- No changes/corrections. Approved Trish Polfus, second Christy Cooper

### Follow Up/Update From Last Meeting

#### • **Blue Wing Communications Survey (presented by Daphne Miller and Andy Maxymillian)**

- Thank you to all who contributed to this project. Over 40 surveys were submitted. They are currently looking over the information for analysis. Today they visited with the RMCC to get a first-hand view of the communications systems. It was attended by representatives from UTMC as well. Tomorrow they will visit Blount Memorial, Turkey Creek Medical Center and Parkwest to gather more information on the hospital communication. That will give them a quick glance at both larger hospitals, smaller and independents.
- Although they have not completely their analysis from the surveys, they note it would be prudent for us to begin this project with an operations plan before we commit ourselves to a technology path. After that has been completed, they will give recommendations on specific technology that will meet our needs. Priority is for a regional communication system that can link hospital to hospital (security, IC and ED) and provide a channel for the RHC's and RMCC.
- They will provide the report to us by the end of June. They may be involved in flushing out a communications plan.

### MRC Introductions

Charity introduced Cindy Sovastian (KCHD) and Katrina Tyler (ETRO) who are the Medical Reserve Corps Coordinators for our area. You can reach them if needed by contacting Charity or Wanda.

### Budget Update

We've done well at staying on budget for each of our projects or under budget. With remaining money, the group agreed to purchase decon cartridges and filters. Motion to approve, Tonya Shott. Second- Trish Polfus

- Pediatric Surge Supplies- (Christy Cooper): Pediatric supplies for peds surge carts have been ordered. There has been a delay in shipping, but everything should arrive by the first of May. Each hospital (including Scott County, with the anticipation it will be opening) will receiving an identical cart for their ED. Hospital will be responsible for picking these up once they are received.
  - Winlink- still progressing. Rick Frost will be putting together a list of hospitals and their current stage with the HAM/Winlink installation. We will be sponsoring another technician certification class to any hospital recommended user. If you know someone who is interested, please let Wanda know.
  - Pediatric MCI Bags- Pedi sleeves have been ordered. There will be one for every ambulance unit in Knox County and the region (about 300 units). With the money saved on this project, John will order pedi tourniquets for each unit. With the remaining funds, he should be
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able to get 3 to 4 for each unit.

- Decon Supplies- Most of the supplies are in. This project fell well below initial budget. As soon as all the items are in, we will work out a pick up date for hospitals to receive items from the storage site.
- Connections for fire departments- deferred to next funding year
- Remote Heads- completed and billed
- Codes Books- deferred to next funding year

### **Pediatric Surge Tabletop Exercise**

Date for the exercise will be April 27, 11:30-4:00 at Bearden Banquet Hall (Buddy's BBQ). Draft sitman has been sent to the exercise planning committee. Operationally, this tabletop will be similar to the water contamination tabletop done in 2016. For each module, you'll receive a list of patients you'll need to work through. Each facility will receive 10 patients. We will also have ancillary representation from Medic, EMS, EMA, public health, RMCC, Red Cross and the Regional Forensic Center. Christy Cooper is working on a list of supplies that will be used during this exercise. She would like each hospital to bring a list of their current inventory of these items to the exercise so your facility can gauge when on-hand supplies are exhausted. Disaster mental health and reunification will also be included in this exercise. The goal for each facility will be to treat a large number of pediatric patients and only transfer those who are in greatest need. For exercise purposes, Children's and UTMC will be full. Lunch will be provided. Facilitators include, Public Health, EMA, EMS, hospital staff and KEMA. On phone: Lafollette Medical Center not sure they will be playing. Jefferson Memorial will be.

### **Pediatric Surge Project Marketing Discussion**

Federal guidance heavily recommends marketing of the Coalitions. Our pediatric focus this year would be a great marketing project to highlight. PIO at KCHD is willing to assist. They will be doing videos and packaging stories to send to the media over the next few months. Things they will highlight: Region II EMS receiving pedi-sleeves and tourniquets from the coalition; our tabletop exercise and our pediatric surge kits for each hospital. We would like to have some interviews done at the tabletop exercise. If you are interested in doing that, please let Charity know. We would like to have both Knox and Regional representation. Along with the marketing emphasis from ASPR, we need to do a better job to ensure executive level and government leaders are kept in the loop of what the coalition is doing. We'll do a newsletter and send that out. If you have anything you'd like to share or help with developing the newsletter, please let us know. Goal is to have our first one out by the end of June.

### **Gap Analysis Review**

- We've only received 10 completed surveys to date. Please complete if you haven't already done so. This gap analysis is designed to find out what is needed in our region, based on the HVA. It is what we will use to address next year's priorities for training and funding. This is open to all coalition members and we encourage your participation.

### **Real Event/ Exercise/ Conference Attendance/ Lessons Learned**

- This is the first year we have worked with REACTS for training purposes. Classes filled quickly and were well received. There are many other trainings they offer and it was suggested the Coalition look into those other classes as well in the future. Angie Bowen will be attending a future Coalition meeting and will discuss what REACTS can do for our region and Coalition.
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- Parkwest- Paul Parsons invited Chief Compton to come to Parkwest and look at their water connection options. It was very beneficial and Chief Compton advised he would like to do that with all the Knoxville hospitals. For the regional hospitals, it was suggested you have your local fire marshall visit your facility to see what specifically needs to be done for this connection. We will look at using funding next year to meet the needs that are identified. It would be wise for everyone to work together with their local fire to develop pre-plans on how they would address water issues if it were to happen.

## Upcoming Trainings

- **2017 Emergency Management Summit and Training Session** April 19-21 Savannah, Ga. The KET Coalition (Wanda Roberts, Phil McDaniel and John Brinkley) will be doing a presentation on the Coalition response to the Gatlinburg wild fires.
- **Emergency Management of Radiation Accident Victims.** This course provides awareness level information and is intended for all levels of emergency healthcare providers, emergency management, and public health professionals. The course includes an overview of health physics and emphasizes the practical aspects of initial pre-hospital/hospital management of irradiated and/or contaminated patients through lectures and a hands-on exercise. Four sessions will be provided. Specific information can be found on the KET HC website at <http://www.ketcoalition.org/calendar/emergency-management-of-radiation-accident-victims/>. Please email Wanda Roberts ([etrhc.health@tn.gov](mailto:etrhc.health@tn.gov)) to register
  - April 5: 0800-1200
  - April 5: 1300-1700
- April 18: The Fort Loudoun Medical Center in conjunction with TEMA, and Knoxville/East Tennessee Healthcare Coalition (KETHC), is offering **Hospital Emergency Management of Radiation Accidents.** This course will provide instruction for those that may be called upon to assist in receiving patients in your ED in the event of a radiological incident in your area. Over and above your ED staff, this could include nursing, physicians, security, engineering, or others that may be part of your Hospital Emergency Response Team. If you are interested, or have staff that you would like to send, please contact David Walton ([Dwalton2@covhlth.com](mailto:Dwalton2@covhlth.com) or call 865-271-6065) as soon as possible as we expect this course to fill quickly. The intent is to have multiple staff from each of the area hospitals attend so we can improve the regional response to mass casualty incidents. Please pass this on to others in your areas that may be interested in attending.
- May 10: **Environmental Hygiene Cleaning and Disinfectant Training.** This will be sent to long term care facilities as well as hospitals. Training will be held at the Bearden Banquet Hall from 9-5. Geared towards environmental services/housekeeping personnel, the purpose of this 8-hour course is to provide comprehensive training to empower staff to conduct effective environmental cleaning and disinfection practices. Focused on infection prevention, the training highlights the protection of the workers, patients, and the environment, in accordance with best practices, regulatory requirements and industry guidance/standards. Lunch is provided. Please follow link to register, or contact Wanda Roberts <http://www.ketcoalition.org/calendar/environmental-hygiene-cleaning-and-disinfection-training/>
- May 10- Psystart Training. This is a continuation of the first training, but if you didn't attend the first training, you can still come to this as an overview of the program will be provided. For more information, visit our website at <http://www.ketcoalition.org/calendar/psystart-training/> Lunch will be provided.
- May 22-23. **HRTS Training** The training will be split into sessions for hospital, event specific and EMS.
  - May 22:
    - 1:15-1:45 EMS Daily Users (weekly updates, adding new users, removing users, adding capabilities, general website administration)
    - 2:00-2:45 EMS and Hospital Event Users (For those watching or using the message board during events, updating availability and services,

etc)

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3:00-3:45 Hospital Daily users (daily updates, adding new users, removing users, adding capabilities, general website administration)

May 23:

8:30-9:15 EMS Daily Users (weekly updates, adding new users, removing users, adding capabilities, general website administration)

9:30-10:15 EMS and Hospital Event Users (for those watching or using the message board during events, updating availability and services, etc)

10:30-11:30 Hospital Daily Users (daily updates, adding new users, removing users, adding capabilities, general website administration)

- June 3. Knoxville Tennova will be doing a combined active shooter/bomb threat exercise. Metro Tennova hospitals will simulate a shut down during the exercise. If anyone would like to come observe/evaluation, please let Tonya Shott know.
- June 7- DOE exercise. Methodist Medical will be receiving 25 patients, some being delivered by the Ambus. Knox EOC will also be activated during this exercise. There will be a TNHAN alert sent out and HRTS will be activated.
- June 13. Patient Tracking Training with the new system. Please bring appropriate staff from your facility that will be using the system. This will be the same system for Knox and the region.
- October 19<sup>th</sup>- KET HC full scale exercise. More information to come.
- November 2- Long Term Care full scale exercise. More information to come.

#### **Other**

- KET HC planning committee will be meeting soon to discuss the gap analysis and make recommendations based off that for funding priorities next year. If you'd like to join the committee, please let Charity know. Tonya Shott and Sandy Monday volunteered. The current group is Trish Polfus, Janet Rowe, John Brinkley, David Walton and Bart Hose.
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		July (CA) 07/14/15	Aug 08/10/15	Sept	Oct (CA)	Nov	Dec (CA)	Jan	Feb	Mar	Apr	May	June
<b>Hospital- Knox</b>													
East Tennessee Children's Hosp.	Christy Cooper		X	X		X		X	X	X	X		
	Bill Thurman												
	Steve Bohanan							X	X				
Fort Sanders Regional Hospital	Robert Laney		X			X		X	X	X			
North Knoxville Medical Center	Brenda Gray		X	X		X		X*	X	X*			
	Christy Nelson					X		X			X		
Parkwest Hospital	Paul Parsons		X	X		X		X		X	X		
Physicians Regional Med. Center	Dan McGraw		X	X				X*	X	X	X		
	Steve Oran										X		
Turkey Creek Medical Center	Tonya Shott			X		X*		X	X	X	X		
U.T. Medical Center	Janet Rowe		X*	X		X		X	X	X	X*		
	David Pittman												
	Brian Hitch					X					X		
Pennisula Hospital	Todd Roberts												
Covenant Health	Phil McDaniel		X	X				X		X	X		
<b>Hospital-East</b>													
Blount Memorial Hospital	Marcus Sheppard		X	X				X	X		X		
	Ann Henry												
Claiborne County Hospital	Mike Campbell		X	X							X*		
Fort Loudon Medical Center	David Walton		X	X		X		X	X	X	X		
Jefferson Memorial Hospital	Larry Gilbert		X*										
	Debbie Justice			X*		X*					X		
	Wanda Fisher							X	X	X			



		July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
<b>EMS</b>	TN Dept. of Health, Office of EMS	Steve Hamby		X				X					
	Rural Metro EMS	John Brinkley		X	X*		X*	X	X	X	X*		
		Chris McLain											
	LifeGuard Ambulance Service	Bernie Hayes		X*				X	X	X			
	Monroe County EMS	Gary Smith		X	X			X*	X	X			
	Anderson County EMS	Nathan Sweet											
<b>Other</b>	Medic Regional Blood Center	Steven Smith		X	X		X	X	X	X	X		
	Medlink 2- RMCC	Tim Taylor		X	X		X	X*		X	X*		
		Phyllis Walker											
	Knox County Examiners Office	Robin Slattery											
		John Lott											
		Jody Persino		X			X	X	X	X	X		
	Tennessee Air National Guard	Lisa Godsey											
	Knoxville Police Department	Nathaniel Allen											
	American Red Cross- East TN	Kendra Taylor			X			X	X	X			
	TN Emergency Serv. For Children	Oseana Bratton						X	X	X	X		
	REAC/TS	Angie Bowen							X				
		Wayne Baxter							X				
Cherokee Health	Karen Clawson						X	X					
Premier Surgical	Steve Ross					X		X*					
Amateur Radio Communications	Jim Synder						X	X	X				