

KET (KNOX EAST TN) REGION HOSPITAL COALITION MEETING

September 8, 2015

2:30

Knox County Health Department

Members/Attendance (attached)

Meeting Minutes

ASPR Update:

Federal Review (Paul Link Visit/Discussion)

- Captain Link reviewed progress of Coalition towards capability goals. We are currently in year 4 of a 5 year period. He went through each assessment area and discussed areas for improvement and areas of strengths. Some take aways:
 - Captain Link began the discussion by highlighting the success of our Coalition. He recognized this Coalition as one of the strongest in the nation.
 - Administrative roles and procedures need to be defined more clearly
 - We need to create a resource listing that includes resources available, process to use and process to replace
 - Need to document that facility leadership (both executive and clinical) is aware of coalition activities and expenditures
 - Need to build productive committees: exercises, operational planning and strategic planning (looking ahead)
 - Captain Link stressed the necessity for purchasing supported by operational based gaps. Specifically, our purchases should be supported by documentation, such as AAR, regional gap analysis, etc. The funding is to ensure regional capability for operations. Site specific purchases can be made if they are identified and documented gaps. This will be necessary for all purchases this year.
- Moving forward our Coalition should prioritize areas where funding can be used to meet gaps. Funding purchases could then be focused on that area. Volunteers for this committee: Robert Laney, Christy Cooper, Carole Chambers, David Walton, Paul Parsons, Tonya Shott, John Brinkley, Janet Rowe, Sandy Monday, Perry Davis.
- If there is an event that occurs, please write up a small paragraph or two summarization. This can be sent to Paul Link, who will share with others in the Federal program and Congress. Information does well to aid when continued funding is requested.

Statewide Meeting

- Coalition funding is done differently throughout the state. In some areas, EMS was heavily funded through the Coalition.
 - The State will soon be sending out an RFA for priority transport agent for infectious diseases. There will be requirements for the agency selected in order to receive the funding.
 - Memphis 911 purchase- Memphis purchased a system that will allow non-emergency calls to be re-directed to a nurse for referral. This will keep EMS units and E.D. from being saturated with patients that do not require that level of care. The nurse will have a comprehensive list of providers that can be contacted for these non-emergent needs. We will keep the
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coalition updated as this new service develops. They hope to be operational soon.

- Most coalitions are struggling to adequately get representation from long term care. Upper Cumberland sponsors meetings and that seems to be a good avenue. We may want to consider. New upcoming changes with LTC regulations may also increase interest.
- Break-out sessions:
 - Pediatrics-Right dose program: books with individual facilities to show RX conversion to milligrams. Printing is only cost, but can run about \$3,000/facility.
 - Codes/plain language- some regions in our state still do not have common codes.
- They will try to have an HCC statewide meeting annually
- Planning for all TN attendees to meet in San Diego at the HCC conference.

Document Review *(These were shared with all members before meeting for review and discussion.)*

- State Mass Fatality Plan: The state wide plan may not be a good operational plan at a local level. The Forensic Center is currently working on a regional plan and will coordinate that plan with the coalition. More to come as they continue to develop.
- Coordination Plan: This was based on a plan developed by Upper Cumberland, Charity has edited to meet our specific needs. We will circulate to smaller committee for edits then return to group for voting.
- ASPR Report: Has been completed for the BP3 year and turned in. We are doing well and once we work on the suggestions from Captain Link, we will be very close to completing most the capability requirements.

John Rose Training Opportunity

- John Rose did a regional security training two years ago and visited each facility to do an assessment. He is currently doing personal safety trainings for female healthcare workers. The cost is \$2500 for 25 participants. This training is specifically for those in the healthcare setting. If anyone is interested, please see attached flyer below for information.



ALERT For Health
Care Workers.pdf

Fall Exercise Program

- We will be completing the water contamination this year, we began planning last year. From the results of the Exercise Survey Monkey sent out, we will have a combined tabletop. You are encouraged to bring others from your specific location (facilities, water, etc.) We need to have a working exercise committee to assist with the extended logistics of this exercise: Phil McDaniel, Tonya Shott and Sandy Monday volunteered. Charity will send out a exercise date doodle poll and we will plan from that accordingly. **(Update: November 12 will be regional exercise date)**

Ebola Update:

- October 26 and 27, Dr. Gavin McGregor Skinner will be here for training. He is an internationally recognized expert on EVD. October 26th, he will spend the day at U.T. for site specific training. On October 27th, there will be an open training
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for all other facilities. He will offer practical advice on infectious disease safety and planning.

- There was recently an incident that tested EVD plans. It involved EMS, PH and hospital. There were some opportunities for improvement in communication, both internally and between agencies.
- Funding start date for EVD funding will be August 1, 2015. Money is not here yet. No definitive timeline on exact date.
- There is federal reimbursement money available for transport and care of diagnosed EVD patients. Reimbursement will be available to any transporting and receiving facility.
- We will be coordinating with APIC group for training opportunities.

Winlink Update

- Paul Parsons sent specs to two agencies for estimates. So far, BESCO has been the only one to respond. The estimates are comparable (considering time frame of original estimates) to those we previously had from Metro. It still will put us over the estimated proposed amount. We also need to add the Forensic Center to the list. Paul will update when other estimate is received.

Funding Proposals:

East Tennessee Children's Hospital Training Simulator (\$37,448.60) **PASSED**

- Angie Bowen presented. It will be used for training for surge of pediatrics at each facility.
- Each facility will be trained within a year. Angie will be willing to provide a training schedule at the end of the year to verify it has been done. She will also work with facility to make sure each shift receives the opportunity to train (usually setting up at 6:00 a.m. to hit both shifts).
- This would be considered a regional asset. Other's may be trained to use it, with the understanding that any damage done will need to be paid by borrowing facility.
- This will be used to train EMS as well (EMS required training)
- No charge for trainings
- Janet Rowe, Paul Parsons motioned to move forward with next proposal

Covenant Emergency Preparedness Guides (\$7,365.60) **PASSED**

- Paul Parsons presented. These guides were originally discussed in January. They are quick tab reference guides. Paul worked with a local vendor to get information specific for Covenant facilities. Anyone else is welcome to look at the template they worked from. This will provide 620 books for the following facilities: Fort Sanders Regional Hospital, Roane Medical Center, Claiborne County Hospital, LeConte Medical Center, Fort Loudon Medical Center, Methodist Medical Center, Morristown Hamblen Healthcare, Parkwest Hospital and Peninsula Psychiatric Hospital.
- Brenda Gray, Tonya Shott motioned to move forward with next proposal

Fort Loudon Staxi Chairs- **RETRACTED**

LaFollette Medical Center Metal Detector (\$187.37) **PASSED**

- Recent events in the E.D. have led to situations that were dangerous to staff with patients who carried in weapons. Security/Nurses would be the ones who would use these, if they suspected there was a dangerous patient.
 - Carole Chambers, Janet Rowe motioned to move forward with next proposal
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LaFollette Medical Center Panic Buttons (\$2,120.00) *PASSED*

- Recent events in the E.D. have led to situations that were dangerous to staff with patients who carried in weapons. Panic buttons would assist in early notification. LaFollette will pay any monthly charges, if applicable, past this installation fee for three panic buttons.
- Steve Bohanon, Robert Laney motioned to move forward with next proposal

LaFollette Medical Center Staxi Chairs *RETRACTED*

Morristown Hamblen Healthcare Battery parts replacement *DEFERRED*

Pioneer Community Hospital of Scott County Hematology Analyzer (\$10,900.00) *NOT FUNDED*

- The unit would be used as a back-up unit and for any surge of patients. The unit is portable and could easily be moved if necessary.
- Angie Bowen, Allen Lawson motioned to move forward with next proposal

Pioneer Community Hospital of Scott County Chemisty Analyzier (\$12,491.64) *NOT FUNDED*

- The unit would be used as a back-up unit and for any surge of patients. The unit is portable and could easily be moved if necessary. This was recognized as a gap for hospital services last month when the current unit was down. Testing results were delayed by days because it had to be driven for results.
- Angie Bowen, Missy Turner motioned to move forward with next proposal

Upcoming Trainings/Meetings/Exercise Information:

HPP Conference December 1-3 (finalize attendees)

- All slots are currently filled. Those who are attending, make sure you have taken care of your registration, flight and hotel.
- We got picked for a poster and panel session (Congrats KET HCC!) We will be asking those going to assist with those presentations.

Anniston Trip

- If you have people signed up to attend please confirm and stay in touch with them to ensure people are still attending. We may have a few slots open still. We want to make sure that we send as many people as possible and do not want large gaps in attendance.
 - There will not be a caravan or a bus taking our group. Driving is on your own. You will drive down on a Sunday and get checked in and go through an orientation.
 - Dress is business casual throughout the week. Dress in layers because rooms may become chilly. Jeans or more casual attire can be worn on the Friday of the ICE event. Dress comfortable.
 - Guns and liquor are not allowed on base. If you are a responder with an assigned weapon you will need to check your weapon in at the base.
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		Bart Hose																
	Knox County EMA	Alan Lawson		X	X													
		Colin Ickes																
	Homeland Security District 2	Bill Cole																
EMS	State EMS	Steve Hamby			X													
	Rural Metro EMS	John Brinkley		X	X													
		Chris McLain																
		Richard Holbert																
	LifeGuard Ambulance Service	Bernie Hayes		X	X													
	Jefferson County EMS	Brad Phillips																
Other	Medic	Steven Smith			X													
	RMCC	Drew Slempp		X														
	American Red Cross	Kendra Taylor		X	X													
		James Baker																
	Knox County Medical Examiner	Robin Slattery																
		John Lott				X												
		Jody Perisino			X													
APIC	Ann Henry			X														

Guests: Angie Bowen-East Tennessee Children's Hospital, Debbie Sharp-City of Knoxville, Office of Neighborhoods, Becca McIver- City of Knoxville