

Agenda

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- ▶ Minutes Review/Approval
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- ▶ Follow Up/Update From Last Meeting
-
- ▶ Exercise Update
 - ▶ 10/19/17 Pediatric Surge Exercise
 - ▶ 11/02/17 LTC, Outpatient and Ancillary Evacuation Exercise
-
- ▶ CMS/LTC Long Term Planning
-
- ▶ Budget
 - ▶ Training
 - Subcommittees
 - ▶ Communications
 - ▶ Water Project
-
- ▶ Crisis Standards of Care
-
- ▶ EmPower Data Review
 - ▶ Social Vulnerability Index Data Review
-
- ▶ Homeland Security Training Partnership Opportunity
-
- ▶ Real Event/Exercise/Training/Conference Attendance/Lessons Learned
 - ▶ National Medical Supply Shortage
 - ▶ NETEC Training
-
- ▶ Other
 - ▶ Facebook Page
 - Volunteer(s) to help maintain
 - ▶ HAM Radios
 - ▶ Warehouse/Peds Carts Distribution
 - ▶ FLMC Funding Request
-
- ▶ Upcoming:
 - ▶ November
 - 28-30 : National Healthcare Coalition Preparedness Conference (San Diego)
 - ▶ December
 - 12 -13: Pediatric Disaster Response and Emergency Preparedness (TEEX MGT-439)
Johnson City Medical Center
 - 14: LTC, Outpatient and Ancillary Clinic Quarterly Meeting
 - ▶ February
 - 8-9, 2018 TEEX PER 211 Medical Management of CBRNE Events (Update on class)
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Minutes

Start: 2:30 – End: 4:00
 Minutes Review/Approval
 Trish Polfus-motion
 Wayne King-second
 None Opposed

Follow Up From Last Mtg.	Angie Bowen
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Angie Bowen reminded group of Cytogenetic Biodosimetry Laboratory (CBL) needs at REAC/TS. They are attempting to create a regional lab network and need contact information from the hospital lab personnel. For a description of what the lab does, you can follow this link : <https://orise.orau.gov/reacts/cytogenetic-biodosimetry-laboratory.html> The lab would like to host a meeting with lab directors or decision makers to discuss building a network of labs as part of planning/preparation for a radiation-related surge event. Please send contact names to Angie. Angie.bowen@orau.org

Exercise Update	Charity Menefee
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10/19/17 Pediatric Surge Exercise

- Overall, exercise went well. The new HRTS platform has some issues, particularly around messaging and the event board. This information has been passed on to the State for resolution. Hospitals did well responding to the system when asked for information. The issue was where the response was put. Many responses weren't nested under the request, making it difficult to find. Also, emails were sent out state wide for messages that did not need to be. This is a confusing option, and Charity and Wanda have requested the State delete it completely for messaging facilities so that only RHC's can opt for state wide alerting.
- We had great response on the patient tracking portion of the exercise.
- Paul Parsons will have a follow up exercise with Robert Newsad from the State to address patient tracking issues.
- Several facilities realized there is a need for pediatric gowns and Braslow carts. We will check into costs and share with group as possible use of grant funding to meet this surge need.
- Oseana Bratton said there are still a few carts that have not been picked up. If you are an eligible facility, please pick up your cart. The rest will be moved to our storage site for later pick up.

11/02/17 LTC/Outpatient/Ancillary Evacuation Exercise

- This was a large exercise, with over 120 participating facilities/agencies. Other facilities, who did not sign up also participated with their local EMA. Involved in the exercise were: National Weather Service in Morristown, state partners, EMA, ambulatory surgical centers, dialysis, home health, hospice, hospitals, intermediate care facilities for individuals with intellectual disability, skilled nursing facilities, long term care, rehab agencies and rural health clinics. A simulation cell was manned and over 60 calls came in from the participants.
- A best practice from the exercise was the facility status update form. This was an online tool located on our website for facilities to fill out with their status. During a real event, this would be vital information to know who needed what help, or who was unable to complete at all. This may be duplicated state-wide in the future.
- After Action report can be found on our website under members only, exercise and events, November 2017: Outpatient, Long Term and Ancillary Care Exercise.(<http://www.ketcoalition.org/wp-content/uploads/2017/08/2017-1102-CMS-FSE-AAR.pdf>)
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CONCLUSIONS		
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The pediatric surge indicated a need for additional pediatric gowns and Braslow carts in case of a pediatric surge event.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Cost estimates for these items will be obtained and presented to group.		
If this is something your facility identified as a need, please let Charity or Wanda know.	All	By next meeting 12/12/17

CMS/LTC Long Term Planning**Charity Menefee**

- The new CMS requirements affect 17 different facility types. We are going to meet quarterly with these groups to establish relationship between them, the Coalition and the Department of Health. Our first meeting will be December 14th. At this meeting we will split them into manageable groups and ask for a volunteer to represent that group in our Coalition. We will continue to meet with them and guide them as they address emergency preparedness within their facility. Anyone from the Coalition is welcome to attend these meetings. You can find specific meeting information and registration link at: <http://www.ketcoalition.org/calendar/quarterly-olaf-outpatien-long-term-and-ancillary-care-meeting/>
- Complete contact lists for these 17 facility types are difficult, if not impossible, to find. We are working with an on-line registration system that will allow these organizations to sign up as members and will give them the responsibility of maintaining current information. This list will be used to notify agencies of meetings, trainings and other important information. This will be a huge step for creating one master list of all these healthcare agencies within our region.

CONCLUSIONS

Dates: Quarterly Meeting: December 14: 2:00-4:00 Bridgewater Place Conference Center

ACTION ITEMS**PERSON RESPONSIBLE****DEADLINE**

Registration on the website is required

Budget**Charity Menefee****Training: 57,000**

See attachment for breakdown and volunteer assignments.

We need help with scheduling the trainings. If you are willing to assist, please let Charity or Wanda know.

Communications: 150,000

Blue Wings assessment is complete and will be presented at the next meeting. From there, we can discuss options on communication equipment. We expect to have surplus funds in this area.

ACTION ITEMS**PERSON RESPONSIBLE****DEADLINE**

Follow up on ABLs and other trainings for the region

See attached for assignments

December 31, 2017

Crisis Standards of Care**Charity Menefee**

- In July 2016, the Tennessee Department of Health with the assistance from the Tennessee Altered Standards of Care Workshop released the “Guidance for the Ethical Allocation of Scarce Resources during a Community-Wide Public Health Emergency as Declared by the Governor of Tennessee” You can find this document on our website under our July meeting documents at: http://www.ketcoalition.org/wp-content/uploads/2015/05/2016_Guidance_for_the_Ethical_Allocation_of_Scarce_Resources.pdf For background on the document: “The purpose of this guidance is to provide government leaders and healthcare professionals with an ethical framework to guide and support decision making at the state, local and facility level during both preparation for and response to a community-wide emergency. By outlining and using these ethical values, the intent is to increase trust and solidarity among all stakeholders, including the general public. Governments, medical personnel, communities and individual citizens may face ethical challenges as a result of scarce critical resources and overwhelming surges. This guidance is designed to implement measures rapidly to minimize illness and death, as well as the adverse impact on social order and economic stability. The hope is that community leaders and healthcare professionals will use this information before public health emergencies as a basis for planning, tabletop exercises, preparatory drills and educational forums. Use of this guidance during a public health emergency will aid in critical decision making. Catastrophic community-wide public health emergencies can raise ethical challenges for healthcare professionals and institutions at every level when the available resources cannot meet the need. In these contexts, the primary duty is to protect the health and welfare of the community, not simply that of the individual. It is the greatest hope of the workgroup that a public health event of significant enough size to necessitate the use of this guidance never occurs in Tennessee.”
- **Please share this information with your facility clinical and administrative leaders for discussion.**

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Share Crisis Standards of Care information with leaders	All	

EmPower Data Review	Charity Menefee
<p>EmPower Data is maintained by CMS and is a key tool that is available to us if needed. Data on this site lists individuals who are dependent on a powered device (oxygen concentrator, ventilator, bi-level positive airway pressure device (BiPAP), enteral feeding, IV infusion pump, suction pump, motorized wheelchair, scooter or electric bed. The data can be provided on as state basis, county, and zip code level for pre-event planning. During disasters, it can be provided down to individual home locations. This was used during the Gatlinburg Wild Fires. The group asked to form a small group to determine how best to utilize the information. Charity is requesting the data, so county level data can be obtained. You can find an example of the data for our region here: http://www.ketcoalition.org/wp-content/uploads/2015/05/KnoxEast_emPOWER.pdf</p>	

Social Vulnerability Index Data Review	Charity Menefee
<p>Social vulnerability refers to a community’s capacity to prepare for and respond to the stress of hazardous events ranging from natural disasters, such as tornadoes, disease outbreaks, wildfires, to human-caused threats, such as toxic chemical spills. It includes factors such as: socioeconomic status, household composition, race/ethnicity/language and housing/transportation. This information can also be helpful for disaster planning. You can find an example of the data for our region here: http://www.ketcoalition.org/wp-content/uploads/2015/05/SVI-Maps_KnoxEast.pdf</p>	

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
Review EmPower and Social Vulnerability Data at your organizations.	All	ASAP

Homeland Security Training Partnership Opportunity	Jenny Holden
<p>Distict II Homeland Security has received a FEMA Complex Coordinated Terrorist Attack (CCTA) training grant that will cover the next three years. This was a HUGE honor, as we were the smallest jurisdiction to be awarded the grant. They would like to partner with us, when possible, to minimize duplication and share information. This will be an excellent opportunity to further develop our partnership with Region II Homeland Security! More information can be found here: https://www.fema.gov/news-release/2017/07/13/fema-announces-funding-awards-prepare-communities-complex-coordinated</p>	

Real Event/Exercise/Training/Conference Attendance/Lessons Learned	All
<ul style="list-style-type: none"> National Medical Supply Shortage: Due to the recent events in Puerto Rico, various medical supplies are limited. Knowing the upcoming months are usually busy for medical providers we will stay on top of this to make sure we have the latest information possible. We may consider in the future adding some of these items to HRTS to maintain a regional inventory of what’s available. NETEC (National Ebola Training and Education Center) training: 3 participants from UTMC attended. Janet Rowe reported. 	

Other
<ul style="list-style-type: none"> Facebook: We now have a Facebook and YouTube page. Please visit, like and share. When having an event/exercise, please take photos and send so we can add to our Facebook page. https://www.facebook.com/kethealthcarecoalition/ and https://www.youtube.com/channel/UCW4eUoY2czTzG1gQzZAuNcQ If you would like to help keep our Facebook page current, please let Charity or Wanda know. HAM radios: We are using our regional HAM test as our documentation for ASPR reporting of our tested

redundant communications. Many facilities do not have an operational system and/or operator. The Coalition is willing to assist, but need your help. **You need to let Charity or Wanda know if there are functionality or user issues we can assist with. This has been a 5 year project so we are putting the lead back in the hospital's hands as far as making sure your equipment is functional. If you want assistance from the Coalition in installing this equipment or getting help with a user, please let us know.**

- Warehouse/Peds. Carts: We will have a warehouse day soon so that all supplies can be picked up. Date to be announced.
- Fort Loudoun Medical Center Funding Request- During the last exercise, FLMC noted a shortage of vest. They are requesting \$131.88 for additional HICS vests. Sandy Monday motioned to vote, Elaine Rose second. All in favor (phone votes missing: Mike Campbell, Paula Mitchell). If anyone else is interested, let Wanda or Charity know before next meeting (12/12/17)

Upcoming Trainings/Meetings/Exercise Information

All

February 8-9, 2018 TEEEX PER 211 Medical Management of CBRNE Events – Registration will open later

April 17-20, 2018 Emergency Management Association of Georgia Conference- Savannah, GA. If you'd like to present or attend at this conference, please let Wanda or Charity know.

Other

All

Generator: The generator has been moved to LaFollette Medical Center.

ACTION ITEMS	PERSON RESPONSIBLE	DEADLINE
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Category	Training	Approx Cost Each	Number Proposed	Total Cost	Help Needed
Decon (Rad)	REAC/TS	\$2000	2	\$4000	
Decon (Chem)	UT CIS (Walter)	\$2500	2	\$5000	
Evacuation	Medsled or UT CIS	\$2500	1	\$2500	Paul Parsons
Communications	HAM – METERS	\$1000	1	\$1000	
Security/Shooter	John Rose or other?	\$5000	? How many we can get w/budget	\$5000	Brenan Mitchell and Brian Hitch
Small Hospital and Long Term/Ancillary Care	ICS for small facilities w/ Nick Gatlin	\$2700	1	\$2700	
Decon (Chem)	HAZWOPER Refresher UT CIS	\$2500	1	\$2500	
Decon Chem	24 Hr HAZWOPER Initial for New	\$450	4 people?	\$1800	
Joint Commission 101	JC EM Conference (new people)	\$1500-2000	2-3 people	\$4000	Phil McDaniel
Ambus	Ambus	\$1500	? As many as we can w/ budget	\$1500	
EMS	ETLS	\$3200	1	\$3200	Nathan Sweet
Hospital/Long Term/Ancillary Care	Triage Training	\$1000	5	\$5000	John Brinkley and Charity Menefee
Infectious Disease	EVD – Emory	\$600	2 people	\$1000	Completed
ICS	HICS	\$1500	1	\$1500	
ICS for Execs	HICS for Execs	\$1500	1	\$250	
EMAG Conference-Savannah					????
			Total	\$40950	

Additional Training Related Budget:

Burn Project \$50,000:

- ABLS at \$250 each (Charity Menefee)
 - 5:1 student:teacher with 25 people = \$7500 each
 - 3 classes = \$22,500
- Burn kits (Phil McDaniel and Janet Rowe): \$27,500

Water Project \$15,000: (David Walton)

- Training – cost?
- Bags – cost?

HPP Conference: \$10,000 budgeted will cost about \$18,000 will take extra from Communications budget
Fallout: Broslow carts/Ped supplies, Opioid training, Stop the Bleed



Hospital- Knox	July 07/11/17	Aug 08/08/17	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
East Tennessee Children's Hosp.	X	X		X								
Christy Cooper												
Bill Thurman												
Steve Bohanan	X	X	X	X								
Fort Sanders Regional Hospital		X		X								
Other					<i>RR</i>							
North Knoxville Medical Center	X*		X	X								
Other		X		X	X							
Tenessa Stevens												
Parkwest Hospital	X	X	X	X								
Paul Parsons					<i>RR</i>							
Physicians Regional Med. Center	X	X	X	X								
Other												
Steve Oran												
Turkey Creek Medical Center	X	X		X								
Other												
Tonya Shoff												
U.T. Medical Center	X	X		X								
Janet Rowe					<i>RR</i>							
David Pittman												
Brian Hitch	X		X	X								
Penninsula Hospital												
Other	X	X		X								
Todd Roberts												
Phil McDaniel												
Covenant Health	X	X		X								
Other					<i>PM</i>							
Phil McDaniel												
Blount Memorial Hospital	X											
Marcus Sheppard												
Wendy Muncey			X									
Claiborne County Hospital	X		X	X								
Other												
Mike Campbell												
Fort Loudon Medical Center	X	X	X	X								
Other										<i>RR</i>		
David Walton												
Jefferson Memorial Hospital	X*	X*	X*	X*								
Debbie Justice												
Wanda Fisher												

Hospital-East



	July 07/14/14	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Jellico Community Hospital												
Kaye Marentette												
Kathy Gimble	X*											
Lafollette Medical Center												
Missy Turner	X*			X*								
Ben Owens												
Lakeway Regional Hospital												
Perry Davis	X*	X*										
Other												
LeConte Medical Center												
Brenan Mitchell	X	X	X	X								
Robbie Haley				X								
Other												
Methodist Medical Center												
Trish Polfus	X	X		X								
Other												
Morristown Hamblen Healthcare												
Elaine Rose	X	X			ER							
Other												
Newport Medical Center												
Stephanie Sneed												
Paula Mitchell			X*									
Big South Fork Medical Center												
Wayne King			X		RPZ							
Eddie Cross	X											
Other												
Roane Medical Center												
Sandy Monday	X	X		X								
Other												
Sweetwater Hospital Association												
Melissa Harris		X*		X								
Beverly Holley	X*											
Knox County Health Dept.												
Charity Menefee	X	X	X	X								
Larry Hufsell	X											
Angela Allred	X		X	X								
Cindy Sovastian	X	X	X	X								
Knox County EMA												
Colin Ickes			X									
Judy Wasik		X	X	X								
East TN. Reg. Health Office												
Wanda Roberts	X	X		X								
Jack Cochran												

County

State



	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	April	May	June
Cherokee Health												
Karen Clawson												
Other												
Premier Surgical												
Steve Ross												
Other												
Amateur Radio Communications		X	X									
Jim Snyder												
Other												
REAC/TS												
Angie Bowen			X									
Wayne Baxter			X									
Fresenius Kidney Care												
Jim McCammon	X											

Other Attendees:

Name	Organization	Email	Phone
Wendy Muncey	BMH	wmuncey@smnet.com	865-980-4832
Cristy Nelson	NKMC	cristy.nelson@tennva.com	865-859-1058
Bill Fox	NHC Holston	bfox@hulstndhealth.com	865-588-6274