

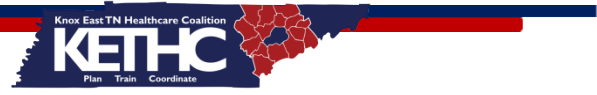
September 17, 2024, Meeting Minutes

Introductions	Sign-in with QR Code
<p>Members Update/Information Sharing</p> <ul style="list-style-type: none"> • Patient Tracking • Community/Emergency Preparedness Expo • Summary of State EP Meeting • Others 	<p>Members Update:</p> <ul style="list-style-type: none"> • Newport had Joint Commission survey. Survey went well, very few findings. Out of 1403, only found 24. 98%, so A+ as far as surveys. Surveyor really strong on education. Pulled an ER nurse in and asked questions about codes, shelter in place. Didn't cite them, seemed bigger on education. Big on staff knowing codes, without them looking at the badges. Looked over paperwork on who was in charge of Emergency Management, who was over ICS. Asked about Shelter in Place (relocation for fire), 96 hour plan, potable water...if it was listed in plan, he asked about it. He wanted to see inventory and look through the hazmat trailer (wanted to see inventory sheet on door of trailer). Asked about coalition role with HVA. Generator for relocation plan. Asked about triage tags. Asked ER nurse about HVA. He recommended it be shared through hospital (post it on a board). You are supposed to do the annual training based on top 5 on HVA so they should know from that. • JC at Cumberland. Standard survey. Nothing big shock. They are looking a lot more closely at ambulatory care. One thing he mentioned is LS surveyors have a new directive. Asked for job description of engineering lead and Safety position and wanted to make sure person in that position has the qualifications. • Cyber event from one of the facilities within our coalition. Didn't spread. Quick response from the facility and coalition. Key is quick information sharing. There were quite a few people who did open the email. • Patient Tracking: was done for UT home football games 1 and 2. First game saw over 350 patients. 12 transported, 7 captured in patient tracking system. Game 2: 25 patients, 5 transports, no issues noted in system. They are set up for events this weekend. Morgan Wallen concert Friday and Sunday. Make sure your ER staff is aware and they put in received once patient arrives. • Community expo. Had about 200 people come through. Great support from our agency partners and volunteers. Thank you to everyone. • State meeting notes: NHSN reporting- new CMS requirement. HRTS is unable to support this. If your facility has psych, pedi, rehab, long term care rehab you have to do the report. Because HRTS cant support, all hospitals will now be required to report directly to NHSN. Hospitals will need to start updating vent status again on October 1. • We did complete a patient movement across border exercise. (Knox to Memphis). By doing that, we fulfilled one of our requirements as cross border patient tracking exercise. • State Courses offered for free. HERTS and NHICS. We have requested both. • Federal due dates for Dec reporting/plans has been moved back

09/17/2024 2:30PM to 4:30PM

September 17, 2024, Meeting Minutes

	<p>to January 1.</p> <ul style="list-style-type: none"> • Burns (ABLS). We have 58 of 73 seats filled and 35 have completed the course. Some people have taken no action, so we deleted them. We do have seats available if anyone else wants to join the class, let John know. • Cybersecurity: 62 question survey for IT under review- need assistance. Annex must be written by June 30, 2025. State wants to do a survey to IT groups. Looking for volunteers to see what feedback they offer. If your IT department is willing to help, please let John or Wanda know. • Information Sharing Plan and Med Surge Plan, state is going to provide template for us to change to meet the needs specific for our region.
<p>HRTS/TNHAN/ReadyOp</p> <ul style="list-style-type: none"> • CMS/NHSN Reporting of Respiratory Disease • Equipment request/tracking form 	<ul style="list-style-type: none"> • From now on when you log on, there will be a section designating what area you are from (We are Knox/East). • When an event is started, that tab will change color and new message will be highlighted. They would like to push onboarding of LTC for weekly updates. • TNHAN diversion notification- Right now we send them to EMS only. Do you want us to send to hospitals as well? Currently we only send it to surrounding counties, unless in Knox County. Do all hospitals want to be notified (most already are). From now on we will cover all hospitals and EMS in surrounding area. This was an issue for Campbell County. • ReadyOps has new tracking board and new request form. QR code will now be on website. You can scan code for resources. Readyops will have tab that will show where everything is and what's been checked out.
<p>Equipment</p> <ul style="list-style-type: none"> • Equipment of the Month • Make-up Pick-up Day 19SEPT 1200-1400 	<ul style="list-style-type: none"> • Air Conditioner. 582 pounds. It rolls smoothly. We have 2 of these. They can cool up to 2500 square feet. We are buying the duct work and adaptors so you can direct air flow as needed. Requires 230 plug voltage. • Make up day this Thursday for pick up at Star Storage.
<p>Required Review Items</p> <ul style="list-style-type: none"> • CHEM PAK 	<ul style="list-style-type: none"> • Chempack review. Reminder of where chempack overview is on website. Protocol overview with group. First call is to RMCC with estimate of casualty, delivery points, and local contact. There are changes to the medications in the chempack because of expired medications.



09/17/2024 2:30PM to 4:30PM

September 17, 2024, Meeting Minutes

<p>Committee</p> <ul style="list-style-type: none"> • Training <ul style="list-style-type: none"> ○ 24Sept Building and Fire Code ○ 21OCT Lunch and Learn Special Needs Pediatric ○ BDLS/ADLS Course ○ ABLS • Planning <ul style="list-style-type: none"> ○ Bylaw Approval ○ HVA - Update ○ Governance Document • Exercise <ul style="list-style-type: none"> ○ Airport Full Scale 05Oct24 ○ Fight Flu Oct 15, 2024 ○ TNCAT 23OCT2024 	<ul style="list-style-type: none"> • National Disaster Life Support (Basic) Advanced class November 18-19. January 2025, train the trainer, February 2025 BDLS and ADLS class. • Building and Fire Codes Class September 24 at MMC. 74 registered. • Lunch and Learn 21 October. Pediatric Mental health/trauma. Special needs pediatric. Contact hours will be provided. • By laws sent out for approval. Corrections made from suggestions. Motion to approve: Jason Harrington, 2nd Hal Leftwich. Discussion none. All in favor none opposed. • HVA- Regional draft put up. Emerging Infectious disease is now required. So we need to re send a survey for rating Emerging Infectious Disease, then we will put it in where it belongs and resend out to everyone. Forensic admission, (police escorted patients) was a surprise move up on HVA. Surveyor from Newport asked where active shooter was on HVA, why wasn't it higher? • Exercises: Airport Exercise the 5th of October. Will use patient tracking. John will contact them to see exactly what they will want from us. • October 15, Fight Flu exercise. Hospitals are requested to go in and update triage beds. When you update it in HRTS, it will transfer over automatically to readyops. We need each hospital to put numbers in. • TNCAT: October 23. HRTS, TNHAN, Radio notifications. We will send out HRTS notification, TNHAN, and a radio check. It will count as our redundancy exercise. We're also going to do readyops status form. Looking for volunteers to say their facility has damage, so we can send that to the local EMA to push up the information. No actual patient movement. • MRSE Spring of 2025. Need to look at dates. Start looking at calendars and get dates in mind. Next month we will decide on a date. • October 5, power down time at Fort Sanders. Will be on generators for approximately 12 hours.
<ul style="list-style-type: none"> • Budget Update <ul style="list-style-type: none"> ○ 1st Quarter Budget ○ 2nd Quarter Budget 	<ul style="list-style-type: none"> • Total budget: 279,000. • We have spent our money for this quarter (71,00) and requested 65,000 for next quarter. Addition to previously approved budget was 4000.00 for 10 attendees to REACTS class. • Budget committee will need to meet again to finalize Quarters 3 and 4. • Only item left to purchase for this quarter is trailer. If we have any money left, we need to buy accessories for trailer (wheel lock, tie downs), and shelving for cache site.

Meeting: KET HC Monthly Meeting
 Location: **Knox County Health Department**
COMMUNITY ROOM



09/17/2024 2:30PM to 4:30PM

September 17, 2024, Meeting Minutes

<p>Communications Redundancy Communications Test</p> <ul style="list-style-type: none"> ○ Required Quarterly ○ 23OCT2024 	<ul style="list-style-type: none"> ○ Radio check today, had 17 of 18 hospitals. Great radio check. Redundancy test because we have a meeting as well.
<p>CMS 17 Updates</p> <ul style="list-style-type: none"> ● Group 1- Long Term Care ● Group 2- Home Health/Hospice ● Group 3- Ancillary/Outpatient ● Group 4- Dialysis 	<p>Next meeting is Thursday. Equipment pick up after meeting. CMS partners will be picking up whats left of the red flip charts, IC bags, evacuation back packs, inflatable mattresses.</p>
<ul style="list-style-type: none"> ● Upcoming Training 	<p>See website</p>
<ul style="list-style-type: none"> ● Open Discussion 	<ul style="list-style-type: none"> ● EMS has taken some big hits this month. If emergency vehicles are on the road, merge over to give them room and slow down. Spread that word to everyone. ● Jim wants amateur radio represented in the TNCAT exercise. John referred him to local EMA.
<ul style="list-style-type: none"> ● Adjourn 	<p>Next meeting October 08.</p>

Meeting: KET HC Monthly Meeting
Location: **Knox County Health Department**
COMMUNITY ROOM

09/17/2024 2:30PM to 4:30PM

September 17, 2024, Meeting Minutes

