



Please review before meeting: Regional HVA, Communications Plan

Minutes Review/Approval	John Brinkley
Mintie Isolation Units Update	John Brinkley
Equipment and Storage Unit	John Brinkley
Generator Update	Tonya Shott
HVA	John Brinkley
Budget Update	Wanda Roberts
Amateur Radio/HAM/Winlink	Jim Snyder
Communications Plan	Marcus Shepard
Updates	
<ul style="list-style-type: none"> CMS17 Groups 	Group 1 Long Term Care Group 2 Home Health/Hospice Group 3 Ancillary/Outpatient Group 4 Dialysis
<ul style="list-style-type: none"> Regulatory/Compliance Update 	Open Discussion
<ul style="list-style-type: none"> Attended Events/Exercises/Training 	DOE Exercise Knox Co Schools TTX
<ul style="list-style-type: none"> Real Events 	Newport Hospital – Jason Fox Others -
Upcoming	HLS Training - Standardized Awareness 10July2019 HLS Training – Disaster Management for Public Service 06 – 07Aug2019 EMAT Conference 14, 15, 16OCT2019 Downtown Knoxville
Other	Thank You

Please review before meeting: Communications Plan

Minutes Review/Approval	<ul style="list-style-type: none"> John Brinkley - The minutes from the last meeting are posted to the new website which isn't up yet but should be next week.
Mintie Isolation Units Update	<ul style="list-style-type: none"> John Brinkley - John showed a picture of the new Mintie Isolation Units. Everyone got their kits, but not everyone got their blowers picked up. He listed the hospitals who still need to pick up their blowers. They are currently still housed at AMR, but we need to get those picked up ASAP to get them out of their way. Please get in touch with John to set a time/date to get yours. The ones who do not have them are Claiborne, LaFollette, Leconte, Methodist, Morristown Hamble, Roane, Sweetwater. We still need to set up training for these.
Equipment and Storage Unit	<ul style="list-style-type: none"> John Brinkley - We have equipment that is in the storage unit and has not been picked up and been there over a year. We need to set time limits on picking up equipment. Equipment not picked up within time limit will be offered up to other hospitals after that time frame. We need to schedule a work day to help inventory what is in the storage unit, figure out what belongs to whom, and get it issued out. Command Go Packs still need to be picked up. These include Big South, Jellico, LaFollette, Methodist, and Sweetwater. Christie Cooper from ETCH said Children's still have some Pedi Carts that needs to be handed out as well
Generator Update	<ul style="list-style-type: none"> Tonya Shott - Tonya has an update but she has a survey so is unable to be here. Sweetwater has paid their invoice of roughly \$14,000.
HVA	<ul style="list-style-type: none"> As you know we have to submit an annual HVA to help determine the budget and training for the upcoming year. The hospitals who have not submitted their HVA include Big South, Claiborne Co., Fort Sanders Regional, Morristown Hamblen, Newport Medical Center, Roane Co. We need all the HVA's to be submitted in the same format which is the new Kaiser format. He received some in a different format, but when other formats are submitted, it leaves blanks in the regional HVA. He asked what the group wanted, and Janet said it was her understanding that Joint Commission is looking for the new format. Wanda said everyone turned it in with the same format last year, and it will skew everything if people submit it in different formats so she thinks we need to all submit it in the same format. Paul questioned that the Kaiser survey that was used last year is different than this year's and John agree this year's is different than last year's. Brennan made a motion to use the new one, and Janet seconded it. Paul said why not just use the 2017 and 2018 and just make any changes that need to be made. John said the new form has new categories so if we use the old ones we'll have blank spaces in it. The new one was

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	<p>sent out to the group. John asked if there was any more discussion. The ayes carried. No opposed.</p>
<p>Budget Update</p>	<ul style="list-style-type: none"> • The current budget is zero. With the budget that is coming up, we need some subgroups, one to look at the budget with details. • Groups which need to be formed to support the budget include a Training Group, a Communication Group, a Storage Unit group, and an Exercise Planning Group.
<p>Amateur Radio/HAM/Winlink Communications Plan</p>	<ul style="list-style-type: none"> • Jim Snyder - Amateur radio had a public Field, which is an opportunity for HAM radio operators to set up to see how many contacts they can reach around the area, state, US and world. This is a time for operators to help people with setting up their radios, provide information about HAM and meet and greet. • The meeting at BMH with the communications group, led by Marcus Shepard, resulted in an agreement that this was a good start for an emergency plan. Still needs additional work. A meeting is set for 20July2019 at Blount Co EMA with members from the surrounding HAM groups to discuss additional agreements and procedures. • TN Public Safety Interoperability exercise will be held 22-25Aug2019 at McGhee Tyson Air Base. Registration is required to get on the Air Base. Information with registration directions where previously sent out. • Marcus Shepard – out on vacation. There is a draft on how to activate your HAM radio if your hospital loses communications, and it may vary from group to group. There are currently no designated channels currently. • Looking at the RMCC getting HAM radio communications. • John showed Marcus’s PowerPoint slides from when he taught a class to his folks to show them how to set up the radio.
<p>Updates</p> <ul style="list-style-type: none"> • CMS17 Groups • Regulatory/Compliance Update • Attended Events/Exercises/Training • Real Events 	<p>Group 1 Long Term Care – No report</p> <p>Group 2 Home Health/Hospice – No report</p> <p>Group 3 Ancillary/Outpatient – No report</p> <p>Group 4 Dialysis – No Report</p> <p>Open Discussion – no report</p> <ul style="list-style-type: none"> • DOE Exercise - DOE Exercise – Colin (KEMA) said his part wasn't very healthcare related but were testing out some new plans and procedures. We had new capabilities including the Planning Section with purchasing folks in the EOC. That went really well. We also had a reception center with the idea that if there is a DOE emergency, there would be LE setting up blockades and some people may fear they are contaminated so they set up a reception center for those people who aren't able to get home or fear contaminated. It went well although there are always improvements to be made. • John said Turkey Creek Medical Center received patients from the drill. One patient was a patient with their service dog, so they had to

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work through the process of deconning both the patient and the animal. Hopefully Tonya will be here next month to discuss this.

- Red Cross was involved with the reception center. It went fairly smoothly. we had some of the victims told their job was to wait in the reception center, but they proceeded to the registration area so now the registration center was contaminated. She asked if the hospitals have any personal contamination monitors. The hospitals said they only have Geiger counters. She said PCM's are more accurate. John asked if she could get more information to him about that.
- John was at the RMCC for evaluation of the exercise. Everyone did a good job of passing information around to get that information out.

Knox Co Schools TTX

- John said from 9-1pm, Knox County hosted a tabletop for active shooter drill at "unnamed school" and the discussion was so robust, we didn't finish the tabletop. The tabletop resulted in a future meeting to discuss things further. John said he needs to give the EM information for each hospital to Lisa Waggoner, head nurse at Knox County Schools as she will be the one contacting hospitals if something happens to let them know what is coming their way.

- Newport Hospital – Jason Fox Jason said in June 17, Newport had a thunderstorm that resulted in the power going out in the hospital. Before it went out, it was intermittent which caused the generators to start and then shut down a few times. This caused computers to go down then it went back and forth until the internet switches went out and caused systems to fail.
- Hospital Administration know who to call during the event but did not have the phone numbers. This has been resolved.
- Hospital had EMS unit on standby in the event a critical patient showed up by car. They didn't have to use the EMS though.
- Due to the intermittent power surges, the HVAC system went down. The surgery suites started getting humid. Now they have dehumidifiers. Thankfully nothing bad happened because of it, and they learned a lot.
- Jason said make sure when you do drills, you have your people go the whole way through the process and make sure they can make the right phone calls. John added they did not have phone service as well. Jason said EMS lost their phone lines. At his hospitals, they could call internally but not externally. Communication was a huge problem, not only in the hospital but with EMS as well. We didn't even have the ability to call 911 so they had to do fire watch and fire standby. They had to get radios, so their security could communicate with law enforcement in case it was needed.
- Jason said they are considering getting a satellite phone. He said the HAM radio would work if someone were listening on the other end.

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Others - North Knoxville

- No one from North Knoxville was present to speak, but John said North Knoxville lost their phones and went on divert for a few hours. Janet asked what caused their phone outage. John said he did not know for sure but was advised by Danny with NKMC that a fiber optic line was cut during construction. Jason Fox confirmed.

Upcoming

HLS Training - Standardized Awareness 10July2019

HLS Training – Disaster Management for Public Service 06 – 07Aug2019
This class is full.

EMAT Conference 14, 15, 16OCT2019 Downtown Knoxville

Other

- Thank You – John Thanked the Coalition for the windchime they gave him in memory of his mother who passed away in May. He appreciates the sentiment and memorial for his mother.
- Jim Synder said August 3rd will be a 1-day Technician's class – it will be a one-day review class with a test at the end of the day. Please encourage anyone to start reviewing the materials.
- Chris McClain from EMS – Did we get a resolution about the ventilators (purchased with MMRS money)? They are due a PM. Tonya checked on that and her group said they couldn't touch them because they are too old. John said we will talk about that at the budget meeting.
- Wanda – I want to let everyone know how much I appreciate John's help. He pushed and pushed and pushed and we got all of the Mintie units! It was \$217,000.

Motion to Adjourn – Janet made a motion. Everyone agreed.