

KET (KNOX EAST TN) REGION HOSPITAL COALITION MEETING

December 8, 2015

2:30

Knox County Health Department

Members/Attendance (attached)

Meeting Minutes

Minutes Review from Last Month

No stated revisions. Approved as written

Motion-Matt Oliver, Second-David Walton

Recognition of Loretta Maples: *Nursing Director of Support Services at ETCH*

After 37 years dedicated to serving the needs for pediatric care across East TN at East TN Children's Hospital, Loretta will be retiring in January 2016. She has been a wonderful liaison between ETCH and the Dept. of Health and has created a strong emergency preparedness program within ETCH.

She has also been a long-time active member of the Knox/East TN Healthcare Coalition, being a key player in many of the milestones the Coalition has achieved (standardization of codes, funding allocations, etc.).

She will be greatly missed in both roles.

Follow Up from Last Month:

- Gary Compton's discussion on the flooding in South Carolina: Charity and Larry are still working with him. Should have something to present within next couple of months.
 - Specific Budget Proposals:
Last month a budget was presented to KET HCC body. It was voted on and approved with general amounts for each proposed project. As those projects are finalized and exact amounts are available, project specific proposals will be sent out, as a formality, to keep everyone on the same page about any fiscal changes. Recently, the NICU Evacuation Proposal was sent out for approval via email. Please make sure you vote on these when they are presented. The NICU proposal will be re-sent for those who didn't vote the first time.
 - Last month it was voted on to give the 30 bariatric medsleds in storage to facilities who currently had none. This is how the distribution was done: (Motion to approve Brenda Gray, second: Carole Chambers).
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TCMC	10	13.7%	4.1	4	0	4 floors
Claiborne	5	6.8%	2.1	2	0	2 floors
LaFollette	6	8.2%	2.5	2	0	2 floors
Lakeway	7	9.6%	2.9	3	0	3 floors
MMC	25	34.2%	10.3	10	0	5 floors
MHH	20	27.4%	8.2	8	0	4 floors
Pioneer	0	0.0%	0.0	1	0	2 floors
Total	73	100.0%	30.0	30		

Training/Exercise Review:

- Knox/East TN Water Contamination Tabletop Exercise:
 - AAR almost complete. There has been a new HSEEP recommended template that will be used. Should be available by next meeting.
 - Summary of exercise:

It was very well attended. There were approximately 130 reservations by deadline, a total of 160 attended day of, making it a well-rounded exercise for many agencies (not just hospitals). We had representation for most counties from EMA, hospital and utilities. We also had dialysis and staff in attendance that normally would not be involved in exercise play, but are key personnel (facilities, IC, etc.)
 - Since the exercise:
 - Methodist Medical Center has been very supportive of the exercise. Their facility has recreated the tabletop for IC and leadership group. They will be working on several action steps based on the exercise results.
 - Turkey Creek Medical Center used the power point from the exercise for a tabletop exercise with their emergency management committee.
 - UTMC noted the exercise brought to light a large gap for our entire region: pediatric dialysis. On any given day, it's very limited, but during an event it would be problematic. We will be working more closely as a Coalition with dialysis providers to address this.
 - Parkwest and Fort Sanders had a planned water outage and worked off several principals from the exercise to drive the exercise.
 - Fort Loudon will be doing a surge exercise based on the tabletop on 12/10/15.
 - We will be basing our surge event on this exercise. (Motion to approve Brenda Gray, second- Paul Parsons)

HPP Conference Overview:

- **Knox/East Tennessee Healthcare Coalition became the first TN Coalition to present at the national conference.** Charity Menefee was selected to present on the family reunification process from the Jefferson County Bus
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- Crash in 2013. The session was full with lots of positive feedback and follow up requests from attendees.
- The Coalition also had an abstract that was selected as a poster session based on the formation and growth of the Knox/East TN Healthcare Coalition. Janet Rowe and Carole Chambers led the work done on the poster. All attendees took turns standing by the poster during networking times.
 - The Coalition also distributed business cards to attendees that gave information about the KET Coalition.
 - Attendees will discuss session information at an upcoming meeting when more time is available.

Supply Distribution:

- Currently we have patient tracking devices, medsleds and air mattresses that need to be distributed. These will only be going to those who are eligible to receive grant funded purchases (active members). We will look at a date in January to meet at the storage unit and distribute all these items together to those facilities.
- We now have asset tracking tags. We will need to visit sites that have coalition assets and tag them (hopefully sometime in January). For future purchases, we will tag items before distributing, if possible, or at verification visits.

HAM Radio/Winlink:

- Wanda has talked to Terry Campbell with Besco and they will begin in January with the remaining installations.
- For future consideration: Who will be responsible for radio repair? Hospitals have ownership of radios, region owns Winlink. David Walton recommended setting an amount for each facility that they should be responsible for. Paul Parsons recommended that amount be 499.99. We will discuss further.
- Comments:
 - Does each hospital currently test monthly? No, work needs to be done, especially regionally, to make sure we accomplish this.
 - We need to share information on who is testing and share results.

Codes Update:

- Plans are for meeting after holidays. Will update group at next meeting.

Upcoming Trainings/Meetings/ Exercise Information:

- Look on website for specifics.

TEMARR Systems HPP Updates: Paul E. Petersen, Pharm.D. Director
Emergency Preparedness Program
Tennessee Department of Health Emergency Preparedness

- See Power Point presentation on website.
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Other :

- As a reminder, last meeting the Coalition voted to list the EPHAT as a contractual responsibility, meaning any facility not completing by the end of this fiscal year (July 30, 2016) will not be considered an active member. This will exclude them from voting and receipt of funding purchases. EPFAT (Emergency Power Facility Assessment Tool: <http://epfat.swf.usace.army.mil/>)
 - Angie Bowen met with a sub-committee to discuss possible funding ideas for next year's funding. They are looking at putting together pediatric surge carts for each hospital. She will keep us updated as they finalize their list.
 - Disaster Mental health Committee recently met. The group is trying to build and reconnect with other agencies. They are working on a policy change that will enable other credentialed professionals to provide psychological first aid during an event. Currently, all mental health providers are on the committee as well as both RHC's (Charity Menefee and Wanda Roberts) and Red Cross. Members are signing MOU's and TNHANS so a Mental Health alertable group can be established.
 - Deadline of February for names of attendees going to Anniston.
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		July 07/14 /15	Aug 08/11 /15	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Jellico Community Hospital													
	Jeffrey Brown												
Lafollette Medical Center	Missy Turner		X*	X	X*								
	Ben Owens												
Lakeway Regional Hospital Other	Perry Davis		X	X	X	X	X						
LeConte Medical Center Other	Matt Oliver			X	X	X	X						
	Phil McDaniel		X										
Methodist Medical Center Other	Trish Polfus		X		X	X	X						
Morristown Hamblen Healthcare Other	Elaine Rose		X	X	X	X*	X*						
Newport Medical Center	Don Tabor												
	Deanna Hill												
Pioneer Hospital of Scott County Other	Lori Yancy-Ellis		X	X		X	X						
	Judy Carter			X									
Roane Medical Center Other	Sandy Monday		X	X		X	X						
Sweetwater Hospital Association	Melissa Harris												
	Beverly Holley			X*			X*						
County	Knox County Health Dept.	Charity Menefee	X	X	X	X	X						
		Larry Hutsell		X		X							
			X	X									
Knox County EMA	Alan Lawson	X	X	X									
	Colin Ickes					X							
State	East TN. Reg. Health Office		X	X	X	X	X						

American Red Cross- East TN	James Baker												
	Kendra Taylor		X	X	X		X						

Guests: Angie Bowen: East TN Children's Hospital, Jim McGamma, Fresenius Medical Care, Dr. Paul Peterson, TN. Dept. of Health