

# ASPR Grant Expenditure Request

Grant Year  
2016-2017

Requesting Agency/Organization: Morristown-Hamblen Healthcare System

**Item Details:**

**\$\$5,265.00 plus shipping to purchase 10 PACE Evacuation Toolbox's for medical evacuation.**

Date Request to RHC: 12/20/16	Contact Person for this purchase: Elaine Rose
Date Presented to HCC:	Title: Safety Officer
HCC Voting Results:	Email: irose@covhlth.com
	Phone: 423-492-5952
	Shipping Address (if applicable):
	908 W. Fourth North Street
	Morristown, Tennessee 37814

***\*You will need to reference the KET Regional HVA and Gap Analysis to fill in this form\****

Item(s) to be Purchased:	Yes	No	Reference/Notes
Please check appropriate category below for this purchase:			
Surge Capacity			
Training			
Other	Yes		Tool box of supplies for use during a medical evacuation. Each tool box contains enough supplies for 25 patients. We are requesting 10 toolboxes at \$526.50 each.
Is this purchase supported by the Regional HVA?	Yes		Date of HVA: 2016
Is this purchase supported by lessons learned or best practices from events/exercises?			Explain: In the event of an evacuation of patients from our hospital we have no method of tracking patients.
Is there supporting documentation? (AAR, Improvement Plan?)			
<b>Does the purchase fall within an identified area noted on the KET Coalition Gap Analysis? Y or N</b>			
		<b>Deliverable(s) TO BE FILLED OUT BY RHC</b>	
1. Healthcare System Preparedness			
2. Healthcare System Recovery			
3. Emergency Operations Coordination			
5. Fatality Management			
6. Information Sharing			
10. Medical Surge			
14. Responder Safety and Health			
15. Volunteer Management			

- Please send a copy of this to your RHC and you will be given a date to present to KET Coalition meeting. **To be on the agenda, please submit at least 1 week before the next scheduled meeting.**
- Attach sheet with details of purchase (vendor, vendor contact information for payment, cost(quote), etc.)
- Keep in mind, purchases for routine organization operations or to meet joint commission requirements are not an allowable expense.