



Sept
June Meeting
09/13/2016
2:30 PM
Knox County Health Department Community Room

Agenda

2:30 Welcome, Introductions

- Minutes Review/Approval
- TN-HAN Updates
- Radio/Communications Update
- North Dakota Information
- Storm Ready Discussion
- Radiation Safety Training Discussion
- Certified Safety Profession Course Discussion
- Upcoming Trainings/Meetings/Exercise Information
 - NIMS/HICS Class September 28 **MAKE SURE THEY BRING THEIR MANUAL**
 - EMS Director's Conference (Cookeville) October 12-14
 - PsyStart Training November 09
 - **HPP Statewide Meeting November 15**
 - **TEPS Conference November 16-17**
 - HPP Conference Washington, DC December 12-14
- Other Items

KET (KNOX EAST TN) REGION HOSPITAL COALITION MEETING

September 13, 2016
2:30
Knox County Health Department

Members/Attendance (attached)

Meeting Minutes

Review of last month's minutes

- No changes/corrections. Motion to approve as written by Brenda Gray, second by Matt Oliver

TNHAN Update

This switchover to Everbridge was completed on August 31, 2016. Most everyone in our region has registered on the new system. RHC's would like to thank everyone for this ease in transfer. Our region has done very well with registration to the new system. We will soon test it. If anyone has any questions, please let your RHC know.

Radio Discussion- Paul Parsons, Colin Ickes

Last month the group voted to proceed with addressing communication gaps within Knox County and the Region. Colin Ickes and Paul Parsons have met preliminarily to discuss the broad communications issues with this priority. The communications group will meet once there is more information to discuss. There are several **separate** projects (short term and long term) that need to be considered. (Those who volunteered in August for sub-committee are Colin Ickes, Paul Parsons, Tim Taylor, Steve Hamby, Phil McDaniel, Marcus Sheppard, Tonya Shott and David Pittman).

1. **Knox Med Channel Radio Head Fix:** This is a short term project, being easily resolved. The current radio heads used for the Knox County med channels are old and have started failing in some hospitals. These are the radio heads that are in the Emergency Departments. There is proprietary technology in them, so they have to be built and cannot be purchased off the shelf. It is imperative to ensure that channels remain available for EMS units to contact Knoxville hospitals. Solution is to purchase 7 radio heads and have them pre-programmed (one for each hospital), so that they are available when needed. This project will cost approximately \$3,500.00. A formal proposal will be brought to the next Coalition meeting.
2. **Hospital-to-Hospital Region Communication Gap:** Currently, there is no method available for communications between hospital command centers, the RMCC, and the RHCs. The goal is to create a communication system that is interoperable with each other (using already existing internal hospital radio systems), the RMCC and the RHCs that allows communications between hospital incident command. Additionally, the Regional Security Director's group has requested similar capabilities between hospital security officers throughout the region. As a start, Colin and Paul have looked at a 'black box' type piece

of equipment for each facility that uses the internet for communication. It would allow each facility and RHCs, RMCC to speak to the group – basically connecting whatever EXISTING systems are in use at the hospitals with each other on a Region Wide Hospital Command Channel and Region Wide Security Channel only. Again, the goal of this system is to enable inter-facility communication on a hospital command and security level. This is not meant to replace any sort of hospital dispatch capabilities or internal networks. Ideally, it will be attached to the TACN (Tennessee Advanced Communication Network). TACN is a statewide communications system that combines VHF high band, 700 MHz and 800 MHz. This will be a long term project.

3. **UHF Med Channel Long Term Planning:** Finally, it was discussed that we may need to discuss long-term, strategic planning for our EMS to hospital communications throughout the region – as technology is changing and our system may be required upgrades in the coming years.
4. **Feasibility Study:** Because these are very complex discussions, and we want to ensure that we are not being swayed by the information/technology from one vendor, the group agreed to use Bluewing (<http://www.bluewing.com/>) for a feasibility analysis. Bluewing is an independent consulting agency specializing in mission-critical communication systems. Charity will get some information together and reach out to Blue Wing to set up a meeting with the planning subcommittee.

North Dakota State Meeting

Charity was recently asked to speak at the North Dakota Healthcare Preparedness Conference. The session went well and she brought back some best practices we may want to consider.

1. **Regional Cache Request-** All items available in the cache are listed out in a booklet and also on the internet. To request an item, you check it out (similar to Amazon's purchasing process). The website sends the request to someone who processes it for you. To look at the system they have in place, you can go to their website: <http://hanassets.nd.gov/>. They also have items in their cache we may want to consider purchasing for ours: linens, heaters, etc.
2. North Dakota also has in place a statewide Long Term Care facility MOU. One thing it addresses is financial considerations for an evacuation. The evacuating and receiving facilities divide reimbursements. This ensures both facilities remain financially stable during this time. Charity will try to approach this with the state to see if there is any interest in pursuing this.

Storm Ready Discussion- Janet Rowe

- UTMC is interested in becoming a Storm Ready facility. Several other hospitals across the state have already done this (Vanderbilt and more recently Cookeville Regional Medical Facility). Most of the requirements for this healthcare facilities already do for accreditation. The most difficult will be identifying safe places. It would be beneficial for hospitals to do. Janet wanted to provide information in case any facility is interested. Please review for discussion in October's meeting. Information below:

<http://www.stormready.noaa.gov/become.shtml>

<http://www.stormready.noaa.gov/forms/SRAapplicationMay18.pdf>

<http://www.stormready.noaa.gov/sites.shtml>

<http://www.healthcarefacilitiestoday.com/posts/Tennessee-hospital-now-StormReady--13259>

Radiation Safety Training Discussion

Last month group decided to look at options for this training with Reacts and TEMA. Charity received information from both. All services provide decon in training. We will hold off until we receive more information from TEMA on direction we will go for training.

- REACTS- will tailor class to hospital needs. Currently the class is ½ day. Cost would be 2,000 for 24 participants, more depending on room size. REACTS did the training for Fort Loudon and it went well.
- TEMA- Not sure on cost, if any. Bart Hose will get more specific information for us as to cost, class design and who it is available to. Roane Medical Center has used this training and it went well. There was one day of training followed by the next day with an exercise.
- Walter Idol- His class is one day and the charge is 1,500.00 for 24 attendees. Class design is tailored to meet the needs of the healthcare facility.

Reminder: Starting July 1, 2016, anybody who signs up for a paid training will need to (1) be there, (2) make arrangements for someone to attend in their slot or (3) give the instructor ample notice that they will not be attending so the instructor can fill the slot or make a decision for cancelling class if the attendance is too low. If that is not done, the individual will be held responsible for repayment of their class fees to the KET Coalition.

Certified Healthcare Safety Profession Course Discussion

The North East Hospital Coalition has requested we consider a joint partnership to offer a Certified Healthcare Safety Profession Course. (CHSP) You can read more about the class below.

<http://ibfcsm.org/chsp.php>

- The cost of the training, supplies and testing would be \$500.00/person. Since this would be a partnership with North East and possibly South East, Knoxville would be the most likely venue, so there would be no additional costs for travel.
- Several from the group expressed interested, so we will continue to work on making this available. We will provide a proposal at the next meeting for official approval.
- Matt Oliver explained this is a comprehensive certification that requires a lot to maintain and suggested if anyone is interested they look carefully at the requirements.

Upcoming Trainings and Meetings (If you are interested in any trip, let your RHC know). For specific information on registration, location, time, please visit the KET Coalition website calendar <http://www.ketcoalition.org/calendar/>

- NIMS/HICS Class September 28 (**Make sure participants bring their own printed manual or have electronic access**)

to it for the class).

- HPP Statewide Meeting Workshop (TEPS Conference Jackson, TN) November 15
- PsyStart Training November 9
- TEPS Conference November 16-17
- HPP Conference Washington D.C. December 12-14- (Steve Bohanan, Charity Menefee, Tonya Shott, Brenda Gray, Paul Parsons, Janet Rowe, Marcus Sheppard requested approval to attend and group approved).

Upcoming Exercises:

UTMC Exercise

Active Shooter Exercise: October 28, 2016 7:30 PM. If you are interested in helping let Janet know. Tonya Shott agreed to be shooter, and will bring victims. David Walton will help, Sandy Monday will bring a victim, Matt Oliver will be an observer, Brenda Gray will help. Missy Turner might, she will let Janet know.

Morristown Hamblen Healthcare

Will be having an active shooter exercise September 14, 2016.

Blount Memorial Hospital

Contamination exercise September 22, 2016. This will be a decon exercise with 4 patients. If anyone would like to come help, contact Marcus Sheppard.

Turkey Creek Medical Center

Evacuation drill October 20, 2016.

LaFollette Medical Center

Active Shooter Drill October 19, 2016. As details become finalized, Missy will share and request help if needed.

Other items:

New CMS Guidance

There is a blurb (see below – link and pasted information) on the new CMS guidelines that mentions requirements for evacuation locations by contract or agreement for “like” facilities – with at least one being 50 miles away. Hospitals would like to know how other organizations interpret it and/or plan to meet the requirement. Finding a like facility that is over 50 miles away would put some of our facilities out of our region. Any thoughts/ideas/plans you can share would be greatly appreciated! Please send to your RHC. Charity will follow up with reminder.

https://www.cms.gov/Medicare/Provider-Enrollment-and-Certification/SurveyCertEmergPrep/Downloads/SandC_EPChecklist_Provider.pdf

Multiple pre-determined evacuation locations (contract or agreement) with a “like” facility have been established, with suitable space, utilities, security and sanitary facilities for individuals receiving care, staff and others using the location, with at least one facility being 50 miles away. A back-up may be necessary if the first one is unable to accept evacuees.

Patient Tracking System

The state has purchased a system that might be incompatible with the Knox County system. More information to come. The new system can be used on any portable device and encrypts all information. From first look, it's a good system. Hold off on any training with the new devices for the Knox system.

Warehouse Day

October 5, 1-3 pm. Location: Star Storage 8337 Gleason Drive, Knoxville, TN 37919. We will be distributing meds and PAPRs to eligible facilities.

Medsled/PAPR Distribution

Each eligible regional facility (exception of Methodist Medical and Blount Memorial) will receive 2 medsleds and Knox hospitals (plus Methodist and Blount) will receive 3. PAPR distribution has not been done yet, but will be by October 5.

East Tennessee Children's Hospital

New tower will be opening on November 11, 2016.

Winlink

We will schedule a Winlink test to determine who has working systems and go from there.

HRTS Update (not discussed at meeting)

- HRTS will be migrating over to a new system. It will include resources and availability information from EMS and Mental Health. There are plans for the inclusion of long term care in the future. The new system will include the ability to break out bed types (red, yellow and green) during an event. There will be some significant view changes, but the processes of updating will be the same. All current information should migrate into the new system.

Zika Update (not discussed in meeting)

Reminder for each facility to continue to do a grounds check to ensure there's no standing water that could be a breeding site for mosquitos. If you have any questions, contact public health.

United States	
Zika Virus Disease in US States:	Zika Virus Disease in US Territories:
• 2,920 travel related cases	• 60 travel related cases
• 56 locally acquired (Miami-Dade County)	• 15,809 locally acquired
• 24 sexually transmitted	• 31 Guillain-Barré syndrome
• 7 Guillain-Barré syndrome	• 1,080 pregnant women
• 671 pregnant women	• 1 liveborn infants with birth defects

- 17 liveborn infants with birth defects
- 5 pregnancy losses with birth defects

- 1 pregnancy losses with birth defects

- **Not discussed at meeting.** October 25, Covenant Health will be changing its phone system. Some facilities will have a new number, but all facilities will be using analogue systems during the transition for 2-24 hours. It might be necessary to fax information. Covenant will make sure all information is available to the RMCC and other facilities. We will also send a TNHAN message out.
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	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
TEMA			X*									
Bart Hose												
Homeland Security District 2												
Bill Cole												
TN Dept. of Health, Office of EMS		X										
Steve Hamby												
Rural Metro EMS		X	X*									
John Brinkley Chris McLain												
LifeGuard Ambulance Service		X*										
Bernie Hayes												
Monroe County EMS		X	X									
Gary Smith												
Anderson County EMS												
Nathan Sweet												
Medic Regional Blood Center		X	X									
Steven Smith Eva Quinley												
Medlink 2- RMCC		X	X									
Tim Taylor Phyllis Walker												
Knox County Examiners Office												
Robin Slattery John Loft Jody Persino								X				
Tennessee Air National Guard												
Lisa Godsey												
Knoxville Police Department												
Nathaniel Allen												
American Red Cross- East TN			X									
Kendra Taylor												
TN Emergency Serv. For Children												

EMS

Other



Hospital- Knox	July 07/14/1	Aug 08/09/16	Sept 09/13/16	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
East Tennessee Children's Hosp.		X	<i>ca</i>									
Christy Cooper												
Bill Thurman												
Steve Bohanan												
Fort Sanders Regional Hospital		X										
Other												
North Knoxville Medical Center		X	<i>BB</i>									
Other												
Parkwest Hospital		X	<i>PP</i>									
Paul Parsons												
Physicians Regional Med. Center		X	<i>DM</i>									
Other												
Tonya Shoff			<i>JS</i>									
Other												
U.T. Medical Center		X*	<i>JS</i>									
Janet Rowe												
David Pittman												
Brian Hitch												
Penninsula Hospital												
Other												
Todd Roberts												
Covenant Health		X	<i>PM</i>									
Other												
Phil McDaniel												
Blount Memorial Hospital		X	<i>WH</i>									
Marcus Sheppard												
Ann Henry												
Claiborne County Hospital		X	<i>MC</i>									
Other												
Mike Campbell												
Fort Loudon Medical Center		X	<i>DL</i>									
Other												
David Walton												
Jefferson Memorial Hospital		X*										
Larry Gilbert												
Debbie Justice												

Hospital-East



	July 07/14/14	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Jellico Community Hospital												
	Kaye Marantette											
Lafollette Medical Center												
	Missy Turner											
	Melissa Dash	X*										
Lakeway Regional Hospital												
	Perry Davis	X										
	Other											
LeConte Medical Center												
	Matt Oliver	X										
	Other											
Methodist Medical Center												
	Irish Polfus	X										
	Other											
Morrisfown Hamblen Healthcare												
	Elaine Rose	X										
	Other											
Newport Medical Center												
	Stephanie Sneed											
	Deanna Hill											
Pioneer Hospital of Scott County												
	Lori Yancy-Ellis											
	Other											
Roane Medical Center												
	Sandy Monday	X										
	Other											
Sweetwater Hospital Association												
	Melissa Harris											
	Beverly Holley											
Knox County Health Dept.												
	Charity Menefee	X										
	Larry Hufsell	X										
	Angela Allred	X										
Knox County EMA												
	Colin Ickes	X										
East TN. Reg. Health Office												
	Wanda Roberts	X										
	Jack Cochran											

County

State



Other Attendees:

Name	Organization	Email	Phone
Mike Terrell	KFD	mterrell@knoxville-mn.gov	595-4675