



September 2019 Agenda

<i>Introductions</i>	All
<i>Minutes Approval</i>	Angela Allred
<i>Review Survey Monkey Poll</i>	Angela Allred
<i>Election of New Leader/Co-Leader (Review responsibilities)</i>	Angela Allred <ul style="list-style-type: none"> • Attend KETHC Larger meeting and CMS Group 1 Meeting and serve as conduit of information between the two meetings • Decide on the topic of training for each CMS meeting
<i>Exercise AAR & Brainstorm solutions</i>	John Brinkley <ul style="list-style-type: none"> • GIS • Generic email addresses • Cell/24-hr contact number in Membership Works
<i>Regional HVA</i>	John Brinkley
<i>Budget Update</i>	Wanda Roberts
<i>Amateur Radio</i>	John Brinkley
<i>Regulatory/Compliance Updates</i>	Open Discussion led by Angela Allred
<i>Events/Exercises/Training</i>	Open Discussion led by Angela Allred
<i>Real Events</i>	Open Discussion led by Angela Allred
<i>Upcoming Training</i>	Wanda Roberts <ul style="list-style-type: none"> • EMAT Conference 14-16OCT2019 – Downtown Knoxville • Region II EMS Conference 07-08Nov2019 – Gatlinburg • National Healthcare Coalition Conference
<i>Other</i>	Next Meeting - TBD
<i>Adjourn</i>	Angela Allred

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2019 Regional HVA Order of Ranking.pdf



2019 Regional HVA Top 15 .pdf

<i>Introductions</i>	All - Everyone introduced themselves
<i>Minutes Approval</i>	A motion was made and seconded to approve minutes. Minutes were approved.
<i>Review of CMS 17 Group 1 Monkey Survey and Meeting Details</i>	<ul style="list-style-type: none"> • We sent out a survey to all the CMS groups about a month ago to ask preferences regarding meeting times and other questions. • 30 people responded • Preferences: <ul style="list-style-type: none"> ○ How many meetings should we have a year? 4 meetings per year ○ What Day of the Week works best for you? Tuesdays, Wednesdays and Thursdays were the preferred days. ○ What time of the day works best for you to meet? 8:30, 9:30 and 1:30 were the winners ○ Are there topics/training areas you would be interested in? Answers included: <ul style="list-style-type: none"> ▪ Evacuation of facility ▪ Emergency Preparedness ▪ New changes in payment model ▪ Antibiotic stewardship ▪ Networking and group think as we go forward ▪ CMS as it pertains to life safety ▪ ICS ▪ Disaster Planning ▪ Evacuations ▪ HVAC Failure ▪ Fall prevention ▪ Dealing with residents with behavior problems ▪ Discharging residents with unmanageable behaviors ▪ More visual and guidance on how we should implement the full scale exercises ▪ Communications ▪ Disaster Preparedness ▪ Tornado ○ Would you be interested in presenting at a meeting? 4 people said yes • Combining groups 2-4: Because groups 2, 3 and 4 are smaller, we are considering combining those groups in the future but including a break-out for each group to meet separately after the larger meeting • We are looking at offering a call-in option for future meetings so people who are not able to attend in person can still participate.
<i>Exercise AAR & Brainstorm</i>	<ul style="list-style-type: none"> • If you participated in the exercise, you should have received an email during the exercise that asked what resources you could share. That information was gathered and combined into a GIS system. John showed the results of that information and what it looked like to us during the exercise. To see the slides, refer to the attached PowerPoint presentation. The GIS system allowed us to quickly see all the available



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	<p>resources and where they are located in the event of a real emergency, we would be able to send resources that are closest to the incident.</p> <ul style="list-style-type: none"> • The system worked so well that it is being replicated across the state. • One gap we have at the moment is the ability to reach out to all the CMS community in the middle of the night. We are going to add a section on the Membership works to gather a 24 hour contact number that we can call or text. If you know of a program or have thoughts on how to get information out to everyone in a timely manner.
<p>Regional HVA</p>	<ul style="list-style-type: none"> • The 2019 HVA is on the website. All the hospitals in the region submit their input which is consolidated into the region-wide HVA. The HVA is used to help guide the coalition in the coming year in regards to exercise, training and equipment purchased. To view the outcome of the HVA go the KET Coalition website at www.ketcoalition.org
<p>Budget Update</p>	<p>The state puts out a spending plan every year, and they want to keep everything we do in the public eye so anyone can view the budget on the coalition website. The eight coalitions across our state receives a minimum of 250,000. The remaining funding is shared with the regions based on population. Our region receives approximately 314,000/year.</p> <ul style="list-style-type: none"> • This year's budget planning meeting suggested recommendations based on our HVA and real events. Budget attached. Budget highlights. <ul style="list-style-type: none"> ○ 15,000 CMS17 funding (Please send ideas for needed items) ○ 130,000 Communications (to address regional communication needs) ○ 30,000 Training (We have several conferences upcoming, please look to website for specifics. If you have a training need, please let us know and we'll try to bring it to our region). ○ 15,000 Regional Exercise • Competition! We will be hosting a competition for someone to win a trip to either the National Healthcare Preparedness Conference in Houston, Tx on Dec 2-5 or the Emergency Management of Georgia conference April 18-21, 2020 in Savannah, Ga. We are looking for a CMS17 specific logo and would like to see what our CMS partners come up with. More information will be emailed to each group.
<p>Amateur Radio</p>	<ul style="list-style-type: none"> • Ham Radio class - The Ham radio group puts on a Ham radio class a few times a year for the coalition. If you would like to go or send someone from your organization, the coalition will pay for you to take the test (given at the end of the class) and give one a free ham radio. This would give you the ability to reach out for help if your communications fail during a disaster. • Communication Plan - We are working with ham radio groups to develop a communication plan for emergencies. This will allow you to go to a specific channel that will be constantly monitored so if you have lost all of your other communication devices you are able to get on the ham radio, go to that channel and ask for help. • Ham Radio Groups - If you would like to get in touch with someone with your area Ham radio group to make them part of your communication plan for emergencies, let us know and we'll get you the contact information for your local group.

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	<ul style="list-style-type: none"> Each facility at the meeting today received a black bag, and John went through the bag to explain the items inside. The bag contains a power pack which is designed to charge two phones at one time. There are multiple cords for different devices. In addition, there is a carrying container to keep it organized. This is to help you get started on a back-up method to keep your cell phones charged during a disaster.
Regulatory/Compliance Update	<ul style="list-style-type: none"> John said this is your chance to help each other by sharing what you learned during your compliance/regulatory visits. John rehashed what the other group shared and encouraged them to share with each other. One had to compile a PPE hazards list for each employee which consists of potential exposure risks and the PPE needed to protect against that hazard. This was discovered as part of a TOSHA consult visit. One reported that during a CMS site visit the generators needed a remote switch in case of fire. Also got dinged for not having a time stamp on the anesthesia consent. One reported that during a CMS site visit at beginning of year, their building had a new fire alarm system installed. They discovered that there needs to be city and state approval before proceeding with installation. John said in the last session one person said that the compliance reviewers checked heavily on making sure employees were properly trained
Attended Events/Exercises/Training	<ul style="list-style-type: none"> None
Real Events	<ul style="list-style-type: none"> One facility reported on an event they had
Upcoming Training	<ul style="list-style-type: none"> EMAT Conference 14-16OCT2019 – Downtown Knoxville - There will be a CMS17 track at the conference. It will cover topics pertinent to the CMS group including a tabletop, AAR instruction, and others. The CMS 17 track is only a day and a half long and there will be an opportunity for CMS17 partners to meet local EMA directors at a mixer one night. Region II EMS Conference 07-08Nov2019 – Gatlinburg National Healthcare Coalition Conference – 02-05Dec2019 Houston, TX
Other	<ul style="list-style-type: none"> September is National Emergency Preparedness Month - this is a good time to review your emergency plans with your staff, update any materials, etc. National Healthcare Conference - Dec. 2-5, 2019 in Houston, TX Next Meeting TBD Vaping/HepA - Angela gave an update on the current vaping respiratory illness - if you know anyone who vapes it is important that they know that this illness is very serious and CDC has not determined to cause except that it is related to vaping. It is very serious requiring hospitalization for many patients and six people have died. Hep A - We have an outbreak of Hep A in TN. Please keep this in mind as you treat patients and consider getting vaccinated as a way to protect yourself.
Adjourn	A motion to adjourn was made and seconded. All approved.

Brian Baker Island Homes ✓

John Townsend ~~photo~~

Summit View of Faragut

Christen Caradine ~~Christen Caradine~~ Behavioral
Health of Rocky Top

Rita Griffin, Serene Manor ✓

Donna Tatum serene manor