

# KET (KNOX EAST TN) REGION HOSPITAL COALITION MEETING

October 13, 2015

2:30

Knox County Health Department

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Members/Attendance (attached)

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Meeting Minutes

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## Minutes Review from Last Month

No stated revisions. Approved as written

Motion-Paul Parsons, Second-Tonya Shott

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## ASPR Update:

### Gap Analysis Priorities

- Sub-committee (Wanda Roberts, Charity Menefee, David Walton, Paul Parsons, Carole Chambers, John Brinkley, Janet Rowe, unable to attend: Perry Davis, Tonya Shott, Robert Laney, Christy Cooper, Sandy Monday) met on 11/09/16 to discuss priorities based on results of survey monkey sent to HCC membership. The following priority areas were identified from the survey and were also items of concern from the Regional HVA (bolded areas are priority areas):
    - **Training**
      - Incident Command and Emergency Response Training locally
        - NIMS/HICS course currently done as needed for healthcare staff. This course was designed by Amber Sparks (KCHD), Charity Menefee (KCHD) and Colin Ickes (KEMA). The only cost is printing for the material. The class is always well attended and rated highly from participants.
        - Long Term project to enhance this class with lessons learned from the recent Anniston training. Along with the classroom training on one day, it would be beneficial to add an additional day for a multi-disciplinary exercise that would test the material taught. We will look at avenues for a training facility that might meet those needs.
      - Radiation
      - Decon/Hazmat
      - Security
      - Burn
      - Pediatrics
      - Evacuation
      - On-going Classes (HAZWOPER, DOT, etc.)
      - Training materials (manikins/dummies)
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- **Pediatrics**
  - NICU Evacuation supplies (separate from 'evacuation' priority listed below). Currently there are 60 NICU beds at Children's Hospital, and 60 more at U.T. (with expansion in place now that will add additional beds).
  - Right Dose printed material for hospitals (as needed) and EMS
  - EZ IO Pediatric Drill w/needles (For demonstration (graphic warning): <https://www.youtube.com/watch?v=3pZxOqfB3YA> )
- **Burns**
  - U.T. Medical Center is open to the idea of possibly increasing their capability to care for burn victims, in the event they cannot readily be moved. There is training available from Vanderbilt Burn Center and basic supplies that can be used to treat a patient, if needed, for up to 7 days. U.T. already has a 4 bed positive pressure unit that could possibly be modified to meet the requirements. This would not make U.T. a treatment center. It would only allow them to better care for a patient until arrangements to a burn center could be made. There are currently only 2 burn centers in TN (Nashville and Memphis).
- **Alternate Care/Evacuation/MCI**
  - "Go Kits" or "Bug Out Bags" for hospital evacuation (backpacks with flashlights, leather gloves, hardhats, foot protection, vest, etc.)
  - MCI Disaster Bags for EMS- one bag can treat up to twelve patients.
  - Portable Vents for EMS
  - Evacuation Supplies (Medsleds, etc.)
  - Ambus Support- there may possibly be the means for another AMBUS to be stationed in our Region, but may need funding to outfit.
- **Event Documentation/Awareness/Communications**
  - Quick Reference Guides/Flip Charts
  - Completion of Winlink project
  - WEB EOC or similar system
- **Infectious Disease (This will be funded with EVD specific funding)**
  - Portable Ante Room
  - Transport Bubble
  - PPE (limited due to grant restrictions)
- **External Agency Involvement/Support Planning** (Encourage involvement of support groups with trainings, drills, exercises, etc.)
  - Agencies include: Long Term Care, Dialysis, Ambulatory Surgery Centers, Outpatient Clinics, Emergent Care Centers, Cancer Treatment Centers, etc.

The group discussed providing an overhead cost line item budget of \$5,000 to be used at the discretion of the Advisory Board without a formal vote. All purchases will be shared with Coalition members and be specifically listed on the budget. This is mainly for small items that need to be ordered in a timely manner (labels for example). The group also suggested any

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remaining funds at the end of the funding period be used to buy chemical cartridges.

All this information will be sent out October 14<sup>th</sup> to the HCC membership for voting through Survey Monkey. The sub—committee will meet again and prioritize funding based on that feedback. This will then be presented to the group at the November meeting for vote.

Matt Oliver motioned to close discussion, Tonya Shott second.

### **Fall Exercise- *Phil McDaniel***

- Regional Tabletop Exercise is November 12. The exercise sub-committee (Tonya Shott, Matt Oliver, Phil McDaniel, Charity Menefee, Wanda Roberts) met on October 05 to adjust last year's exercise plan to meet what we will currently be doing. Each hospital will sit with their representative utility company, where possible. The exercise will be played like it is occurring in your specific facility/county. Summary of scenario: Due to a series of heavy rains, the local community experiences a water main break that is not immediately identified. This causes a bacterial leak into the water system, resulting in a surge of patients. Hospitals will practice surge of patients as well as contaminated water throughout facility. Recommend hospitals invite water facilities from their respective counties, facilitator (perhaps EMA director), local water vendors (Wanda Roberts will contact Mayfield and English Mountain Water), IP, EM, sterile processing, lab, dialysis, etc. Paul Parsons will contact Fresenius Dialysis for participation.
- It will be held at the Lighthouse in Knoxville. <http://lighthouseknoxville.com/> 9:00-1:00 (Registration beginning at 8:30)
- If you are the only one available from your county, please still come. You can take the information back and share with appropriate partners.

### **Ebola Update:**

- October 26 and 27, Dr. Gavin McGregor Skinner will be here for training. He is an internationally recognized expert on EVD. October 26<sup>th</sup>, he will spend the day at U.T. for site specific training. On October 27<sup>th</sup>, there will be an open training for all other facilities. He will offer practical advice on infectious disease safety and planning with an emphasis on creating an atmosphere of safety.

### **Winlink Update**

- So far, BESCO has been the only one to provide specs for installation at the remaining facilities (East TN Children's Hospital, North Knoxville Medical Center, Turkey Creek Medical Center and the forensic center. Group decided to go with proposal from Besco.
- Paul Parsons informed group that there will be a communications exercise on October 15 between 9:00-11:00 am. Some HAM operators may come to the hospitals to participate.
- In the future, we will try to extend Winlink into exercises and Hospital Net.

### **Funding Proposals:**

**Regional Medical Communication Center: RMCC (\$15,665.36) *PASSED***

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- At the end of June, an electrical storm caused damage to the equipment at the RMCC. The system was directly hit by lightning. There are currently three operational consoles that are used for all communication in the RMCC. The storm damaged the equipment so that only one was functional. U.T. paid for the repairs. The RMCC is requesting reimbursement.
  - The question was asked if better precautions could be taken to avoid this happening again. Answer: All equipment is already surge protected. With a direct hit, there is not much, if anything, that can be done. Drew will look into it to see if additional measures can be taken.
  - Was this turned in to insurance? No, the deductible is \$50,000 and it would not have been fiscally prudent to do.
  - Carole Chambers motioned to move forward, second, Matt Oliver
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## **Upcoming Trainings/Meetings/Exercise Information:**

### **Dr. Gavin McGregor Skinner**

- October 26- U.T. Hospital Training
- October 27- Open Training at Lighthouse Knoxville 9:00-12:00. Coalition training from 1:00-3:00

### **HPP Conference December 1-3 (finalize attendees)**

- All slots are currently filled. (We have 8 attending that will be paid with Coalition funding. Wanda Roberts, Charity Menefee and Steve Hamby will also be attending, not funded with Coalition money.) Those who are attending, make sure you have taken care of your registration, flight and hotel.
- We got picked for a poster and panel session (Congrats KET HCC!) We will be asking those going to assist with those presentations.

### **Fall Tabletop Water Exercise**

- November 12 Lighthouse Knoxville 9:00-1:00

### **APIC Conference**

- October 20-23. If you are interested in going to the Water Contamination Crisis: Implications for Infection Prevention session on Thursday October 22, 8:00-9:00 A.M, for free, please let Wanda Roberts know ASAP. The meeting is being held at the Holiday Inn, Pigeon Forge

### **Oak Ridge Forum**

- October 14-15. If you haven't yet registered online, you will need to show up early and register on site.

### **Fort Loudon EVD Exercise**

- October 29. They may possibly be transferring a patient to U.T.

### **Anniston Trip**

Trip was valued by all who participated. The format was great for learning (classroom, then exercise). Those who participated highly recommend it. Another training for our region has already been scheduled for May 22-28. Two trainings will be available, with 30 slots for each class. If you are interested, please contact either Charity or Wanda with names of participants as soon as possible as we expect these will fill up quickly ([charity.menefee@knoxcounty.org](mailto:charity.menefee@knoxcounty.org); [etrhc.health@tn.gov](mailto:etrhc.health@tn.gov)) You can also visit the website at

<https://cdp.dhs.gov/>:

- The Healthcare Leadership for All-Hazards Incidents (HCL) is a four-day course which exposes healthcare professionals to the dynamics involved in the decision making processes during an all-hazards disaster involving mass casualties. The course uses a combination of lecture and exercises, to provide responders and receivers foundational information on which to base critical
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decisions during the fast-paced final exercise.

- Hospital Emergency Response Training for Mass Casualty Incidents (HERT) is a three-day course designed to provide medical operation guidance to hospitals, emergency medical services (EMS), healthcare facility personnel, and others who may become involved in a mass casualty incident (MCI). The course provides the healthcare emergency receiver with an understanding of the relationship between a Hospital Incident Command System (HICS), a scene Incident Command System (ICS), and other incident management systems used by municipal Emergency Operations Centers (EOC). The course also provides guidance for Hospital Emergency Response Team design, development, and training. This is a hands-on course which culminates with small and large groups practical applications. Therefore, participants must be physically and psychologically fit to wear personal protective equipment (PPE) during the training.

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**EPFAT**

- Please complete if you haven't already done so.
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	Rural Metro EMS	John Brinkley		X	X	X										
		Chris McLain														
		Richard Holbert														
	LifeGuard Ambulance Service	Bernie Hayes		X	X											
	Jefferson County EMS	Brad Phillips														
Other	Medic	Steven Smith			X	X										
	RMCC	Drew Slemp		X		X										
	American Red Cross	Kendra Taylor		X	X	X										
		James Baker														
	Knox County Medical Examiner	Robin Slattery														
		John Lott				X	X									
		Jody Perisino		X												
	APIC	Ann Henry				X										
	Community Representative	Hannah Swartz					X*									

Guests: Amy Keckler, American Red Cross