



KET HC Monthly Meeting
February 13, 2018
Knox County Health Department
Community Room

Minutes

Start 2:30 PM - End: 3:50 PM

Attendees on Phone: James House – Newport, Mike Campbell – Claiborne, Beverly Holly – Sweetwater, Kaye Marenette, Lyndsey Shultz

Minutes Review/Approval

Motion – Rose Meza

Second – Janet Rowe

None opposed

Follow-Up/Update from Last Meeting

- **Hydrogen Peroxide Sterilization Training** – Charity asked if the group was interested in this. Sandy asked what the training involved. Charity said if you had a persistent outbreak and needed to escalate the situation such as Ebola or another highly infectious disease patient, we would use it in that scenario. Paul asked if APIC could be involved. Connie said that would be a great idea. Charity will get information to Connie to take to APIC. Connie asked if it is portable. Charity and Janet explained how it is portable and how it works well to sterilize a room.
- **TACN Update** – Still happening but Steve Hamby is not here to update. They are looking at using the TACN system and having a talk group for us to use now. Upper Cumberland is also looking at it. Charity said we should have more information soon.
- **Surge/Flu Season Update** – We have onboarding some of our long-term care partners into HRTS. Charity asked hospitals for feedback, and opened the floor for response. Trish said we still have very high census, but we are handling it fine. It has become the norm. The group asked to stop having to update in HRTS for the time being. Paul asked if we could run a report in HRTS. Charity said she would check with that and also close out the HRTS event (after checking with EMS).
- **Anniston Training Reminder** – If you have anyone signed up for the Anniston training and you intend to go, please register ASAP if you haven't yet. It is excellent Incident Command training. Put Charity as the listed supervisor.

Website Update: Membership Registration and Blog

Please remember to go to coalition website and register.

Exercise Update (March 6 Tabletop, April NEW Coalition Surge Test Date)

- March 6 Tabletop
 - Charity discussed this new exercise requirement where we have to evacuate just under 600 patients. Blount, Turkey Creek and Parkwest will be evacuating to meet this requirement. We were planning on doing it on March 6, but as we were working through some issues, we decided to do a tabletop on March 6 from 10-2pm at the North Knox Medical Center in the Sister A and B rooms, and move the surge exercise until the last week in April. We want to invite you to the tabletop exercise.



- Charity and a few others attended another surge event at Holston Valley and learned a lot. Tonya said the point was to work through a reliable scenario and talk about how we would move patients, and what does it look like for reporting and rules. When we've done med surges before we haven't thought about some of the finer details, moving staff, using KAT buses and school buses. Tonya thinks the scenario is very plausible, and she thinks everyone could benefit from it and could really make the exercise better. Marcus said he agrees with everything Tonya said.
- Charity said one of the things that happened in the North region is they activated their Incident Command and are getting credit from the exercise, and they got a lot out of it learning about receiving/sending patients. For this exercise you get an hour warning so they used that hour to practice a smaller scale scenario. Our scenario is going to be that the chillers are going out during a heat wave.
- Paul said one challenge will be looking at the different patient types such as inpatient, surgery, diagnostic testing, ICU, etc and how fast are you getting that information into HRTS. Charity said it was eye-opening to see how long it took to get a census of all the patients. It took about 30 minutes to find out how many patients were there. And then they have to get that information to RMCC and the coalition to get appropriate Transport.
- The coalition surge test exercise is low notice. It will be during the last two weeks of April.

Telephone attendee check in for attendance credit reminder

- Charity reminded everyone that is on the phone to make sure you get credit for calling in by logging in and verbally telling us you are here.

Grant Update/Discussion

- Stop the Bleed Proposal (Debi Tuggle and Gigi Taylor)
 - Gigi said she with Stop the Bleed and they have between 40 and 50 courses already at different institutions (nursing homes, clubs, churches, schools, organizations). It is a free course. Stop the Bleed is intended to educate the general public on how to stop a patient from bleeding out. If a mass shooting occurs or if something disastrous happens, a citizen should be able to stop the bleeding long enough to get them to medical assistance.
 - Debi Tuggle has a vision to start with some mass education and putting kits out there with tourniquets and have these in every school that this program covers. Our plan. Sixteen counties are covered, and they partner with EMS in that county and hold train the trainer with them, and then that EMS would work with the schools (with the schools agreeing to train X number of people in exchange for a kit) to train the staff (8-10 staff per school will be recommended).
 - If schools choose not to participate, we would propose that the kit would go to a public place such as a courthouse or community center where the kit could be housed and available for use, but that decision will be left up to their local EMA. Gigi and Debi will arrange for the classes to be conducted. Gigi has included prices in their proposal to the coalition and explanations of the items included in the kits. See the proposal to view a picture of the items, the wall-mount box or carry bag. Other options are included in the proposal as well.



- Charity said the coalition logo would be included on the kits. Charity said she did not include voting sheets since there may need to be discussion about it, but she wanted to give the coalition the options to read through and think/talk about. Gigi said the logo is not extra except for the setup fee on a couple of the vendors. Charity asked if anyone had any questions. Sandy asked how the items are inventoried/monitored and are their expirations. Gigi said nothing in the kit expires. It would up to each individual school to place the items and keep up with the items. Wayne asked how Gigi got the numbers from the schools. Gigi said they got them off the school's websites. David asked about the wall-mount boxes and Gigi said you would take the bag out of the wall-mount box and take it to the location it is needed.
- Phil said the school numbers might be a bit off, and Charity asked if everyone from each county could verify the school numbers and get back to them.
- Wayne suggested we wait and get the school numbers and discuss it next month.
- Ventilators
 - Charity said as mentioned before we are going to have a great deal of money left over due to the communications plan being delayed and the burn kits won't be available until next fiscal year.
 - To this end, Charity suggested buying new ventilators as the older ones are getting older.
- Other ideas
 - Charity asked if there were other ideas to put the leftover funding toward.
 - Marcus said now that we have new hoods for the PAPRS, we need batteries to power the PAPRS. Marcus would like to put forward a proposal for battery PAPRS. Charity asked Marcus to get a proposal prepared and Marcus agreed.
 - Paul said should the coalition look at keeping a small bank of IV fluids due to the shortage. Charity said in the past we have avoided things that expired, but we are open to looking at things like this that can be rotated through.
 - Rose suggested supporting students/programs to grow the nursing population. Charity said she would check and see if that would be allowed.
 - Let Charity know if you have any additional ideas. Charity has asked Tonya to look into ventilators, Paul will look into IV fluids and Marcus will look into batteries.

New HVA Template

- Janet said if you search Kaiser HVA, you will get the new template and not the old one. They tested this last year so it is ready for us to use.
- Charity said we are required to do a coalition HVA and it is required that it is reviewed by coalition members. We have encouraged everyone to use the same template, and we put that all together (David helps us with the math) and they help us get our complete HVA. This also gives us our top 5 issues to use toward our planning.
- Paul said he used it and it would likely be a very useful tool. Charity said she thought it would be useful to be able take out some of the subjectivity of the process.
- Jan Sneed asked if it could be sent out, and Charity said it should be on the website with the minutes for this month's meeting.
- Marcus suggested leaving it as it is, add to it if you need to, leave Zombies in and fill it out as is.
- Charity said to play with it and let her know what you think. Janet said, on the chart, "Alert" is if something has happened such as a water break and "Activation" is if you actually activated HICS.



Ebola Grant Info

- Charity said the state has leftover Ebola money, which is highly infectious disease money, and we've already done the HPV. Charity said Janet has two negative pressure rooms but could change it to eight negative pressure rooms. Charity said we have until 2020 to spend it. The coalition agreed to accept the additional funding from the state.

Regulatory/Compliance Update (Joint Commission/CMS/TDH, TOSHA, etc)

- Janet said someone from TDEC called her and told her that there may be some new policies which could keep them from having to report some hazard waste.

CMS 17 Group Update

- Charity said the next meeting is March 8, 8:30 is Group 1, 10:00 Group 2, 12:30 Group 3, 2:30 is Group 4. We will talk about the RMCC and other items. Charity said if you have anything for them, let them know.

Real Event/Exercise/Training/Conference Attendance Lessons Learned

- Statewide HCC Meeting
 - Tonya said that things that Wanda and Charity do for us make it easy for us. They do so many things for us that we probably take it for granted. But we do show up and participate. We are a good team.
 - Charity said yes, they want to have statewide meeting twice a year, face to face and they will send a survey to ask about that. They said that if one coalition is doing something, another may want to do that too and they could save money for such things as bulk purchasing. Charity said that they wanted to share this information more, but they already have a monthly phone calls with all the RHC's and we can open up this call to interested HCC members.
 - Charity explained the difference between the way our coalition is structured versus the other coalitions.
 - Charity said the best part is some good training opportunities and networking sessions will probably come out of that.
- Others
 - Wayne said Jamestown regional is now part of Big South Fork Medical center.

Upcoming Training/Meeting/Exercises

- Charity reviewed all the training opportunities February - June (listed on the agenda)
- Jim Snyder said an Amateur Radio Class is March 9-10th – contact Wanda – Jim will send information to Charity who will send it out to group