



Members/Attendance (attached)

Meeting Minutes

ASPR Update

Funding/Purchases

- Last year's budget was zeroed down. Funds for BP4 (2015/2016) should be available by September, if not sooner. We will be using THA again as a fiduciary agency.

Requirements for future proposals

- According to the by-laws you must be an active member to vote or submit a proposal.
- Once proposal is approved, purchase must be done and invoice provided within in a 60 window time frame from date of approval. If not, the proposal will need to be re-presented for consideration to the Coalition.
- Consider things that can be purchased on a regional level. Bring those ideas/proposals to the group.

BP4 Funding Proposals ASPR: \$314,630

- ASPR HCC Conference San Diego. **(Passed)** 10 approved slots are full. Attendees will be: Paul Parsons, Janet Rowe, Phil McDaniel, James Baker, Elaine Rose, Brenda Gray, Trish Polfus, Christy Cooper, Sandy Monday and Carole Chambers). Proposed amount: 19,195.00. Participants will have to pay up front and be reimbursed after conference. There will be additional hotel fees and possible workshop fees that will be added into this total.
- Regional Chempac Phones. **(Passed)** Proposed amount 2,500. (This number may vary) This is an annual fee for the required dedicated phone line for the Chempac Cache.
- Regional Storage. **(Passed)** 400 per month for two storage facilities housing our regional cache supply. Proposed amount 4800.
- Training and Meeting Expense (Food, printing, etc.) **(Passed)** Proposed amount 12,000. (This number may vary).
- Completion of Winlink Project (NKMC, ETCH, TCMC, Forensic Center, MMC and LeConte Programming. **(Passed)** Proposed amount: 16,000 (This number may vary).
- Website Hosting Fee **(Passed)** Proposed amount 480.00

Update from Charity on HPP D.C trip

- This was a combined HPP (Hospital Preparedness Program) and PHEP (Public Health Emergency Preparedness Program) Meeting. This meeting was to gather information from a local level that would be provided to policy makers.
- Questions on whether Coalitions are operational based or not. Charity clarified to group that operational could be defined as everyone in the Coalition working together in their own respective roles for a common good. Operational does not only mean IC was established. Federal Government wanted to see IC structure within the Coalition. Group expressed how difficult that would be considering each member of the Coalition plays an active part in their own facility for any regional event that would require local IC activation.

- Charity's group included a health economist who would like to get a cost analysis possibly from our group. Would like to do a project to quantify costs.
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Ebola Update \$136,054 (over a 5 year period)

- Not a lot of current information available. We will have a EVD planning committee that will propose ideas for the funding. Currently we are looking at additional training, partnering with Northeast, Southeast and Upper Cumberland to lower costs.
 - Committee: David Walton, Janet Rowe, Sandy Monday, Darci Hodge, John Brinkley, Charity Menefee and Wanda Roberts
 - If any Coalition members have any suggestions, please let Charity or Wanda know.
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Regional Cache Storage

- Complete directions will be on updated information sheet on website. Process for using regional Cache supplies will be to contact either RHC. If neither RHC is available contact Emergency Response Coordinator (Jack Cochran or Larry Hutsell). All contact information will be on website and below:
 - Charity Menefee work: 865-215-5098 cell: 865-755-2214 **ERC:** Larry Hutsell: work: 865-215-5093 cell: 865-755-1490
 - Wanda Roberts work: 865-549-5294 cell: 865-202-9800 **ERC:** Jack Cochran: work: 865-549-5291 cell: 865-274-2477
 - Address for Star Storage: 8337 Gleason Dr, Knoxville, TN 37919. It is located behind Bearden High School. Storage units 609 and 646. They are in the 6th row of buildings.
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Trainings, Exercises, Meetings and Events Updates

April 17, 2015 Regional Exercise

- If you were involved in the exercise, make sure your name is listed on the AAR. Exercise strength: HRTS message board was utilized and very useful, regional staff percentage trained in HICS (high), identifying resources. Areas for Improvement: HRTS: It remains difficult to see all aspects of an event/exercise with having to go back and forth from main screen to message board, radio communication (for those who don't typically use a radio), getting information from E.D. to Command Center, HAM Operators are not all familiar with process. Charity will send out documents for review. IP is also included with a six month completion date.

U.T. Exercise (Secret) June 11/12 2015

- This was requested by U.T. staff to exercise night shift. Exercise will begin at 12:00 AM. Scenario- Tour bus from D.C. hits and flips, going off road. Several reds and peds.

DOE Exercise June 16, 2015

- Mass casualty incident. AMBUS will be used to transport 20 greens and yellows to Roane Medical Center. Exercise will start at 7:00 AM. HRTS and TNHAN will be used during this exercise.

Anniston Training

- Class is currently full. If you would like to be put on the waiting list, please let Charity know. We are good to go as far as having all documentation complete. We will take our own private vehicle. You can carpool if you'd like. Charity will send out more specific information.

Active Shooter Exercise (Upcoming July 22 at East Tennessee Children's Hospital)

- Has been coordinated with Knoxville Police Department. Contact Steve Bohanan for more information.

Upcoming HICS Training

- If there is any interest in another HICS training class, please let Charity, Amber or Wanda know. If there is enough for another class, Amber will coordinate training and provide information. U.T. and Blount interested.

ASPR HPP Conference 12/01-03/15 San Diego

- Presented as a proposal at today's meeting. 10 from our Coalition will be attending.
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Compliance Verifications

- These will be similar to previous years. For any hospital that received funding for projects, equipment or supplies, we will need to see that the equipment, etc. is on hand and any scheduled work is complete. For reporting purposes, we need to have the audits signed off by a Coalition member. David Walton has volunteered to assist.

U.T. Inventory

- U.T. will need to do inventory on grant related items in each facility to transfer to state. This includes IPADS, telemetry monitors, radios, etc. Please make sure you know where these items are so this process will go quickly. We will discuss at upcoming meeting specifics on dates.
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Membership/Attendance

Organization	Name	Member	06/10	07/08	08/12	09/09	10/14	11/11	12/16	01/13	02/10	03/10	04/14	05/12	06/10
Hospital-Knox	East Tennessee Children's Hosp.	Bill Thurmond	X		X	X							X*		
		Christy Cooper		X	X*			X	X	X		X		X*	X
		Steve Bohanan	X							X			X	X	
	Fort Sanders Regional Hospital	Robert Laney	X	X	X	X		X	X	X	X	X	X	X	
	North Knoxville Medical Center	Brenda Gray	X	X	X*	X*		X*	X	X	X*	X*	X		
	Parkwest Medical Center	Paul Parsons	X		X	X		X	X	X	X	X	X	X	X*
	Physicians Regional Med. Center	Leonard Vaughn	X		X	X		X*	X	X		X*	X*	X*	X*
	Turkey Creek Medical Center	Tonya Shott	X	X	X*	X		X	X	X	X*	X	X		X
	U.T. Medical Center	Janet Rowe	X		X	X*		X	X	X	X*	X	X	X	X
		David Pittman						X	X	X	X			X	
		Brian Hitch		X	X					X			X		X
	Covenant Corporate	Phil McDaniel	X		X	X		X	X	X		X	X	X	X
	Peninsula	Todd Roberts		X	X	X		X			X	X	X	X	X
	Hospital-East	Blount Memorial Hospital	Carole Chambers	X	X	X	X		X	X	X	X	X	X	X
Claiborne County Hospital		Mike Campbell		X*	X*	X*		X	X*	X					
Fort Loudon Medical Center		David Walton	X	X	X	X		X	X	X	X	X		X	X
Jefferson Memorial Hospital		Larry Gilbert		X*	X*				X	X*	X	X	X	X*	
Jellico Community Hospital		Jeff Brown	X	X*	X*	X*									
Lafollette Medical Center		Missy Turner			X*	X		X	X*		X*		X*		
		Ben Owens													X*
Lakeway Regional Hospital		Perry Davis							X						
LeConte Medical Center		Garnet Southerland	X	X	X*	X*		X	X	X	X*	X	X*	X*	X
Methodist Medical Center		Trish Polfus	X	X	X	X		X	X	X	X	X	X	X	X
Morristown Hamblen Healthcare		Elaine Rose	X	X*	X*	X		X*	X*		X	X*	X	X*	X*
Newport Medical Center		Deanna Hill													
		Don Tabor				X									
Pioneer Hospital of Scott County		Lori-Yancy Ellis		X	X			X	X	X	X	X	X	X	X
		Eric Green			X	X		X	X						
		Judy Carter				X									
Roane Medical Center	Sandy Monday	X	X	X	X		X	X	X	X	X	X	X	X	
Sweetwater Hospital Association	Melissa Harris							X*		X*	X*	X*			
	Beverly Holley				X*		X*								
County	Knox County Health Dept.	Charity Menefee	X	X		X		X	X		X	X	X	X	X
		Larry Hutsell	X		X	X		X	X	X		X	X	X	X
		Amber Sparks		X	X	X		X	X	X	X	X	X	X	X
State	East TN. Reg. Health Office	Wanda Roberts	X	X	X	X		X	X	X	X	X		X	X
		Jack Cochran				X									
EMA	TEMA	Bob Crane	X												
		Bart Hose			X	X		X	X	X	X	X	X	X	X
	Knox County EMA	Alan Lawson	X		X	X		X	X		X				X
		Colin Ickes			X					X	X	X			
Homeland Security District 2	Bill Cole	X	X					X		X		X			
EMS	State EMS	Steve Hamby	X			X				X	X	X			

	Rural Metro EMS	John Brinkley	X	X	X	X		X		X	X		X	X	X
		Chris McLain							X						
		Richard Holbert											X		
	LifeGuard Ambulance Service	Bernie Hayes	X									X			
	Jefferson County EMS	Brad Phillips			X						X				
Other	Medic	Eva Quinley	X		X	X		X*		X	X*		X*		
	RMCC	Drew Slempp	X		X	X					X*		X*		
	American Red Cross	Kendra Taylor		X	X*							X			
		James Baker													X
	Knox County Medical Examiner	Robin Slattery		X	X			X	X	X	X	X			
		John Lott											X		
		Jody Perisino											X	X	

- *Phone attendance