



CMS 17 Group 1 Meeting

Agenda

June 14, 2018

8:30 – 8:45 AM: Welcome and Introductions – Angela Allred, Public Health Educator for Emergency Preparedness, Knox County Health Department

8:45 – 9:00 AM: Healthcare Resource Tracking System (HRTS) – Jeff Sexton, Clinical Applications Coordinator, Emergency Preparedness Program, TN Department of Health

9:00 – 9:15 AM: Using HRTS – A User’s Perspective – Brennan Mitchell, RN, Safety Program Officer, LeConte Medical Center

9:15 – 10:00 AM: Sharing News/Updates

- Relevant coalition news – All
 - HVA Expected in July - Angela
- Regulatory/Compliance Updates – All
 - 100% Compliance – Bill Fox, Regional Life Safety, NHC Easter Region
- Exercise/Plan Updates – All
 - Hospital Evacuation Exercise – Angela
 - NHC Regional Training/Exercise – Bill Fox
- Future Meeting Ideas- All
- Other Items - All

Minutes

Start: 8:30 AM -10:00 AM

Follow Up From Last Mtg.

None

Welcome and Announcements **Angela Allred – EP Public Health Educator, Knox Co. Health Dept.**

Please keep in mind that 2 of the 4 quarterly meetings are required to participate in the full-scale exercise this fall.

HRTS Training **Jeff Sexton- Clinical Applications Coordinator, TN Dept. of Health**

- Jeff Sexton gave overview of the Healthcare Resource Tracking System (HRTS). This system tracks healthcare service availability. It is also used during an event to provide up to date information, provide a messaging/response platform, and request any supply needs that may occur because of the event.
- The Knoxville East Tennessee region is piloting the addition of Long Term care facilities to the HRTS system. We currently have several facilities in the system and several of them have participated during exercises that have been activated within the last year.
- We would like each of you to consider registering on this system. Requirements are minimal- you will be asked to update your bed status (bed availability) once a week. This only takes a few minutes. By doing this on a weekly basis, it will enable you to easily access/use the system during an event. If you are interested in signing your facility up, please contact Angela Allred at angela.allred@knoxcounty.org
- You can access HRTS here: www.hrts.tn.gov
- Once you are in the system, please feel free to watch any events as they occur or look at past events. The more you access the system, the easier it will be to use.

HRTS: A Users Perspective **Brennan Mitchell- RN, Safety Program Officer, LeConte Medical Center**

- Both LeConte Medical Center and Fort Sanders Sevier County Nursing Home use the HRTS system. It was utilized during the Gatlinburg Wild Fires, and post event when the required documentation of the event was written.
- Familiarize yourself with the system by accessing it often. This system is invaluable during an disaster but is only as good as the information it contains, so when requested, please update your information.
- If you have any questions from another LTC facility that uses the system, you can contact Brennan Mitchell at bmitch6@covhlth.com

Relevant Coalition News **Angela Allred/Charity Menefee**

- The Coalition is updating this year’s regional HVA that you can use for your records. It should be complete by July. It will be uploaded to the website when it is complete so you can access it anytime.
- The Knox/ East TN Healthcare Coalition has a Memorandum of Understanding (MOU) that all members sign. In lieu of individual MOUs between CMS 17 partners, we recommend the Coalition MOU that establishes a relationship with ALL of our partners. The MOU states that you will be willing to share information and resources as you are able to do so – there are no firm requirements. It’s also a great network of resources at your own disposal if your facility needs support (staff or stuff) during a disaster/event. The MOU was updated in December 2017, and states that it remains in effect until it is terminated. We will send it to review. Wanda Roberts and Charity Menefee (the Regional Hospital Coordinators) maintain the MOU, so all information goes to them. When you receive it, you will get a signature page to sign and return to Wanda (etrhc.health@tn.gov) or Charity (charity.meneneffee@knoxcounty.org). After your signature page is received, you will then be added to the master

list of participating organizations. All the signature pages will be scanned in so you have this documentation if you need it for your licensure.

- Wanda will ask Stuart Horwitz at TDH Health Licensure to get his opinion on whether the KET HC MOU will meet the specific dialysis to dialysis requirements as outlined in the state rules and regulations. Rose Mesa and Charity Menefee will be submitting an abstract on the coordinated work between the Coalition and LTC facilities. A similar presentation was submitted and accepted at the Emergency Management Association of Georgia's Summit and Training last month.

Regulatory/Compliance

Bill Fox-NHC

Bill reviewed their compliance visit briefly. Bill said if you have all the tabs well labeled the inspection goes quickly. Theirs lasted about 45 minutes. Someone else noted that she did not have tabs for each of the tags and she was there late into the evening. If you have any questions, please contact Bill Fox at bfox@holstonhealth.com.

Exercise/Plan Update

Angela Allred

Those of you in the HRTS system will have noticed several coalition/community exercises recently.

- Evacuation Surge Exercise- we simulated the evacuation of almost 600 patients (successfully finding bed placement and transport for them all). Thank you to those of you who participated by listed assets when they were requested. We had LTC facilities offer transport vehicles and beds.
- DOE Exercise- This is done yearly with the DOE facilities in Oak Ridge, with hospital participation. You can look under concluded events if you'd like to look over exercise information.
- NHC did a grand division tabletop exercise. They used a consultant to facilitate the exercise and invited EMS, PH, Law Enforcement and other community members. It was a great tabletop, with lots of lessons learned. Bill will share information if anyone is interested.

Future Meeting

Angela Allred

Our next meeting will be to discuss our regional fall exercise, but if you have ideas for upcoming meetings, please let Angela know. Group expressed interest in HAM radio tech training. Wanda and Charity will speak to METERS to get one scheduled.

Other

All

- Question was asked regarding correct documentation needed during an event when patients are transferred to another facility. Brennan Mitchel suggested we contact the EMA in Sevier County. They worked with these issues during the Gatlinburg Wild Fires.
- Maynardville Police Department is offering a training course for LTC drivers. There is a high rate of accidents with large transport vehicles. The class will cover safety concerns that drivers need to know in order to safely operate these vehicles. May want to check into local resources to see if this training is available for your area.

Next Meeting Date

September 13, 2018.

The next meeting is Thursday, Sept. 13th at 8:30 AM at the Knox County Health Department. Please register here: <http://www.ketcoalition.org/calendar/cms17-quarterly-meeting-group-1-2/>



Sign-In Sheet

CMS 17 Group 1 Meeting

June 14, 2018

Check	Organization Name	First	Last	Email
KB	Beech Tree Manor	Kevin	Brown	kbrown@jlcbtn.com
DM	Beverly Park Place	Don	McCarty	dmccarty@hillcresthc.com
RNY	Beverly Park Place	Robin	Zachary	knnstfco2@gracehc.com
TR	Concordia Transitional Care and Rehabilitation	Tracey	Axton	tracey.axton@concordiacare.net
DC	Concordia Transitional Care and rehab-Maryville	Donnie	Carter	donald.carter@concordiacare.net
JH	Diversicare of Oak Ridge	Jason	Hughes	Jason.Hughes@dvcr.com
	Diversicare of Oak Ridge	debby	mason	debby.mason@dvcr.com
JPC	Diversicare of Oak Ridge	craig	green	22admn@dvcr.com
BM	Fort Sanders Sevier Nursing Home	Brennan	Mitchell	Bmitche6@lth.com
	FORT SANDERS SEVIER NURSING HOME	Michael	Hatmaker	mhatmake@covhlth.com
	Fresenius Kidney care Morristown	Peggy	Eldridge	peggy.eldridge@fmc-na.com
	Fresenius Kidney Care Oak Ridge	Denise	Flanders	denise.flanders@fmc-na.com
AML	FT. SANDERS SEVIER NURSING HOME	Amy	Miller	AMILLER5@COVHLTH.COM
JAA	Jefferson City Health & Rehabilitation Center	Jim	Rodgers	jrodgers@jeffersoncityhc.com
KW	Jefferson City Health and Rehabilitation Center	Keith	Mandrell	KMandrell@jeffersoncityhc.com
JM	Life Care Center of Jefferson City	Juan P	Miranda	juan_miranda@lcca.com
NOL	Life Care Center of Morristown	Nancy	Chitwood	nancy_chitwood@lcca.com
GRH	Madisonville Health and Rehab	Goley	Hollinghead	madisonville.maintance@healthservices.cc
BD	Madsionville Health and Rehab	Brett	Dalton	brettd64@tds.net
KBV	National Healthcare Corporation	kellie	barranger	kbarranger@nhcfarragut.com
TD	National Healthcare Corporation	Tony	Dalton	tdalton@nhcfarragut.com
JB	NHC Oak Ridge	Jeff	Tambornini	jtambornini@nhcoakridge.com
DG	Pigeon Forge Care and Rehabilitation Center	Darryl	Galyon	plant.pigeon@signaturehealthcarellc.com
RAP	Renaissance Terrace CLC	Roger	Parker	rt_admin@cesltc.com
DS	Serene Manor Medical Center	Debra	Thompson	dthompson@serenemanor.com
JH	Serene Manor Medical Center	Jamie	Abernathy	jabernathy@serenemanor.com
JG	Serene Manor Medical Center	Jason	Grubb	jgrubb@serenemanor.com
RG	Serene Manor Medical Center	Rita	Griffin	rgriffin@serenemanor.com
W	Shannondale Healthcare Center	Katie	Dyke	katie.dyke@shannondaletn.org
JD	Summit View of farragut	Joe	Strawn	Joe.strawn@summitviewm.com
MT	Tennessee State Veterans Home Knoxville	Mickie	Allred	Callred@tsvh.org
DO	Tennessee State Veterans Home Knoxville	Doug	Ottinger	Dottinger@tsvh.org
JE	Tennessee State Veterans Home	Jeff	Ekhholm	jekholm@tsvh.org
DM	Trinity Health and Rehabilitation Center	Betty	Martini	don@trinityhrc.org
BF	Trinity Health and Rehabilitation Center	Brent	Fair	ceo@trinityhrc.org
LW	Trinity Health and Rehabilitation Center	Laura	Wells	sdc@trinityhrc.org
OC	West Hills Health and rehab	Cynthia	Clemons	knwstfco2@gracehc.com
	West Hills Health and Rehab	Clinton	Caudill	knwmted@gracehc.com
	West Hills Health and rehab	Cynthia	Clemons	cindy_clmns@yahoo.com
	Westmoreland Health & Rehab	Nick	Crisp	westmoreland.ceo@healthservices.cc
	Westmoreland health and rehab	Bud	Sexton	Budexton57@gmail.com



Knox County Health Department: Emergency Preparedness Department

Meeting: CMS 17 - Group 1 Meeting

Meeting Date: Thursday, June 14, 2018 8:30 AM

Facilitator: Angela Allred

Place/Room: KCHD Community Room

Name	Organization
Jarvis Chittwood	LCCA-Morrisville
Debra Thompson	Seren Manor Medical Ctr.
Jan Stubb	Seren Manor
Judy Lanning	Seren Manor
Heidi Brann	Beed Tree Manor
Scott Houff	NHC Knoxville
Brett Oates	Nashville Health Rehab
Zoley Hollingshead	Madisonville Health & Rehab
Cheryl Grier	Summit View Health Management
Zoe R	NHC Farragut
Bethy Mauter	Triunfo HRC



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Name	Organization
TERRY BRUNING (JEFF TAMBOREWINI)	NHC
Cheryl Lyons	Holston
Donna Carter	Concordia - Maryville
Wacey Axton	Concordia - Maryville
Donna McCreedy	Beverly Park PLACE
Katie Dylee	Shenandoah
Cynthia Clemens	WHHR
Jim Rodgers	Jefferson City Health Rehab
Jason Hughes	Diversicare Oakridge
Kellie Barranger	NHC Farragut
Kerth Mendenhall	Jefferson City Health & Rehab.
Brennan Mitchell	Fort Sanders Senior Nursing Home
Sean P. Mcintosh	Lib Care Center of Jefferson City
Cheryl / Laet	Southaven



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Name	Organization
JAMIE ABERNATHY	SMMC
DARRYL GILYON	Pigeon Forge CARE + Rehab
Bill Fox	Holston Health Care
Brian Boles	Island Home Park Hillcrest
Roger A Parker	Renaissance Terrace
Rakni Zachary	Beverly Park Place
Rita Duffin	Serene Manor
Rebecca Mills	Willow Ridge Center
Craig Green	Diversicare of oak ridge
Wickie Allred	Ben Atchley TN Style Home
Dan Ottinger	" " " " " "
Drew Farr	Trinity Health + Rehab
Laura Weis	" " " " " "