

CMS 17 Quarterly Meeting
Thursday, March 8, 2018
10:30 AM – 12:00 PM
Knox County Health Department Community Room

Group 2: 10:30 – 12:00

10:30 – 10:35: Welcome – Wanda

10:35 – 10:40: Introductions – Jan Sneed

10:40 – 11:00: RMCC – Tim Taylor

11:00 – 12:00: Sharing/Networking


- Relevant coalition news - Jan
- Regulatory/Compliance Updates – All
- Exercise/Plan Updates – All
- Future Meeting Ideas – All
- Other Items - All



Meeting Minutes

Attendees: See attached sign-in sheet

Welcome		Charity Menefee
Introductions		Jan Sneed
Coalition Update	<ul style="list-style-type: none"> Jan has attended the KET Coalition meetings and sees a great collaboration between the healthcare communities. This will be a great resource to tap into if an emergency ever occurred. As you are likely aware, someone from your facility needs to attend at least 2 of the 4 quarterly meetings in order to participate in the exercise later in the year. If you were present at this meeting, that counts toward one of the two. 	Jan Sneed
RMCC	The Regional Medical Communications Center is an information/resource hub that provides every day and emergency coordination. The RMCC is staffed 24/7 days a week. They have extensive contacts for assisting during an emergency event. If you are in a situation that may exhaust your resources, follow your emergency protocols, (call 911), and then call the RMCC.	Tim Taylor RMCC 865-205-8500
Sharing/Network		
Coalition News	<ul style="list-style-type: none"> Feel free to browse the information on the KET Coalition website. You can find training information, resources, guidance information and contact numbers. Charity Menefee (Knox County Regional Hospital Coordinator) and Wanda Roberts (East Region Regional Hospital Coordinator) are always available to assist and our contact information can be found there. Make sure and sign up on our website under your correct group (You are group 2) to receive specific information/training opportunities related to your facility type. The KET Coalition is working with University of TN Medical Center to bring the “Stop the Bleed” https://www.stopthebleedtraining.org/ program into every public school. (Stop the Bleed is a national awareness campaign that trains bystanders to assist in a bleeding emergency before professional help arrives). It is a quick 2- hour training. We will be utilizing community partners to help with hopes that extended community training will evolve. We will update as details are finalized. Training opportunities <ul style="list-style-type: none"> The KET Coalition offers training to the community to specifically meet gaps/needs within the healthcare sector. If there is something your organization needs that falls under emergency preparedness, please let your group lead know and we will try to get training provided. At this time, the KET Coalition pays for the trainings and offers them free for attendees. To see full list of trainings/exercises and for registration, please visit the KETCoalition website calendar: http://www.ketcoalition.org/calendar/ HAM Radio Training- We will provide another HAM training opportunity for those interested. More information to follow. 	Jan Sneed/ Charity Menefee

	<p>Previously, the Coalition has approved payment of testing fees for those who pass and a handheld HAM radio (1 for each facility). We will check into providing the same for upcoming classes.</p>	
Regulatory/ Compliance Updates	<ul style="list-style-type: none"> • Conversation about flood zone/evacuation paths. Jan Sneed suggested everyone has this information in each patient file. • TEMA has pamphlets available for Dept. of Energy (DOE) evacuation zones. (You can find the brochures/booklets at the following site: https://science.energy.gov/isc/emergency-information/ or attached below:  Adobe Acrobat Document 	All
Exercise/Plan Updates	<ul style="list-style-type: none"> • Each year the KET Coalition updates their regional Hazard Vulnerability Analysis (HVA). We take the information from each individual facility and combine it into one regional HVA. From that, we identify gaps we have region wide. Those gaps direct our training and exercise focus. In the past it has been: water contamination event, natural disaster and pediatric preparedness. You can find our HVA on our website. • We will soon be making plans for our upcoming Regional Full Scale Exercise. We will be getting input from all our group representatives to make sure what you need for your community exercise is incorporated. We will update as plans are made. • The group had positive feedback from the last regional exercise and liked the simcell. 	Charity Menefee
Future Meetings	<ul style="list-style-type: none"> • This group should consider creating creating a comprehensive list for agencies to use to make sure they have met all their CMS requirements for their facility. This could be a group effort and something that is distributed to everyone once complete. • If you have any ideas/needs for future meetings, please let Jan know. jans@smokyhhc.com 	All



CMS 17 KETHC Meeting

Meeting: CMS 17 Group 2 Meeting Date: March 8, 2018
 Facilitator: Wanda Roberts Place: KCHD Community Room

Name	Title	Organization	Phone	Email
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Jacque Delclausura	RN DOO	Amedisys Savannah	905-851-5966	Jacque.delclausura@amedisys.com
Jerry Turkille	PA DOO	Amedisys Savannah	423-351-8933	jerry.turkille@amedisys.com
Gina Hollenbeck	RN	Governant Homes	865-680-0626	ghollenbeck@governant.com
Penny Freshheart	DOO	Amedisys Tapestry	423-626-2405	Penny.freshheart@amedisys.com

Michelle Melroy RN-PA Amedisys Knoxville 888-7500 michelle.melroy@amedisys.com
 Charidy Warden RN RN KCHD 865-915-8998 Charidy.Warden@ketchd.com



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Name	Title	Organization	Phone	Email
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Vanessa Massey	Qual/Ed	CHC	865-374-0657	vmasssey@erhith.com
Joel Brumett	RN	Analysis for Health	423-912-0273	Joel.Brumett@analysis.com
For Ann Pennycuff Cherry Brown	AF	Analysis ^{Harrison}	6207 865-376-	Ann.Pennycuff@analysis.com

Wanda Roberts BHC ETAD 20088000 ethc.health@knox.gov
 Williams Administ- BHC 865-539-0248 @WilliamsonCHC.hondaknoxville.com



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Name	Title	Organization	Phone	Email
Evelyn Whittaker	RN Clinical Mgr	Care All PD	865-531-9713	dianne.whittaker@careall.com
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Yvonne Allen	Home Health Director	Sweetwater Home Hospital Health	865-591-2284	hhdirector@sweetwaterhospital.org
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Kristin Lucking	Administrator	Tennessee Hospice		Kristin.Lucking@TennesseeHospice.com
Robert Kendrick	Soc Worker	Clinical Review Home Health	865-661-1045	pkendrick01@gmail.com

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