

**AGENDA ITEMS**

- ✓ **Minutes Review/Approval**
- ✓ **Follow Up from Last Meeting**
 - Stop The Bleed Update
 - Reimbursement Progress
 - Project
 - Trailer- Marcus Sheppard
 - Bulex Fire Extinguisher- Brenan Mitchell
- ✓ **Exercise AAR**
- ✓ **Budget Update**
- ✓ **Project Status**
 - Mintee Units- have three quotes, ready to purchase
 - Code Books- Complete
 - HAM Radios/Winlink-deadline March 15th for Coalition to pay for any needed equipment/programming.
 - Peds Project (Coloring Books)- Complete, please pick up crayons and books today
 - Decon Training Supplies- Meeting next week to discuss
 - ICS Supplies- purchased phone chargers and cables, and facility specific requested items.
 - Isolation Carts (LTC Facilities)- have purchased, looking for shipping location.
- ✓ **Training Status**
 - Las Vegas Shooting- confirmed speakers, waiting on dates
 - Pulse Nightclub-
 - NIMS/HICS- May get Nick Gatlin to teach.
 - HAM Radio Classes- do we need another technician class?
- ✓ **Planning/Training Meeting**
 - Jan 15, 2:00 KCHD
- ✓ **Equipment**
 - Hospital Closures
 - Generator: Approval Dec. 14 for 30 day use
- ✓ **Regulatory/Compliance Update (Joint Commission/CMS/TDH, CMS, TOSHA, etc.)**
- ✓ **CMS 17 Group Update**
 - Designations/Patient Tracking
- ✓ **Real Event/Exercise/Training/Conference Attendance Lessons Learned**
 - National Preparedness Summit March 26-29 St. Louis
- ✓ **Upcoming Training, Meetings, Exercises:**
 - January 22: Hazmat Refresher
 - January 24: Caring for Burn Patients (1 hour training)
 - February 6: Statewide Coalition Meeting
 - February 13: Resiliency For the Long Game (8:00-4:00)
 - February 27: Reacts Class
 - March 12: Vulnerable Populations Response
 - Dr. Mark Cicero
 - Captain Skyler Phillips
 - March 19-21 CHEP



On Phone: Jason Fox, Rose Mesa, Missy Turner, Beverly Holley, Mike Campbell, Philip Hips

Minutes Review/Approval – After a motion and second, all approved

Stop the Bleed – Letter was sent by lawyer requesting reimbursement.

Trailer – Marcus Sheppard – His first thought was to get an enclosed trailer which most vehicles can pull to go quickly. They are about \$3,000 and can have the KETHC logos on the side. It will be hot inside unless they could find a way to store it indoors. Insurance on the trailer could be an issue as well. He looked into government surplus, but their things were too large.

Bulex Fire Extinguisher – Brenan Mitchell – Brenan does not have an update.

Exercise AAR – Wanda discussed a new requirement for reporting which is to review information reported in HRTS. As far as message board postings for our regional exercise: there were 1,959 incorrect emails sent out via HRTS. (Just because so many emails go out for each comment posted with a email). We have asked for that option (to add an email) be removed because it is a problem for every region. Charity asked for everyone to talk to their staff to make sure they know which button to hit so they do not send an email when they don't intend to.

One thing that came out of the AAR was the purchase of Mintie units and the other was that they often practice in PPE that they would not use in real life. Resource assessment is another thing that we need to develop further so we have an easier way to assess resources. We also need to do more HRTS training.

There was no additional feedback for the AAR, so it will be posted as final.

Budget Update

Project Status

- Pediatric Coloring Books –Please pick up today while you are here (English and Spanish versions). They go in your pediatric carts. Please make sure that all the pediatric items are in the carts when you put it in there.
- On the budget sheet, it shows what we saved money on and things that are outstanding.
- The Mintee isolation units – we have three quotes. The Mintee reps said they would do a training for us. Wanda talked to several people, and we may need to get some engineering people in to determine which ones to purchase. Paul said Engineering/Facility folks will need to be in the meeting with the Mintee folks to talk about air flow and other facility factors involved with this purchase. Wanda will send an email out to set up a meeting to finalize this.
- Winlink – Deadline is March 15th for the coalition to pay for any needed equipment/programming.
- Peds Project is complete.
- Hospital Closure Equipment: Tonya contacted Physician's regional to do a stockpile of some of the things they have that were bought by the coalition. She said they have more than enough decon kits and they are going to work on the logistics of sorting that out.
- ICS Supplies – Wanda said several people did not have phone chargers and so she bought several for everyone.
- Isolation Carts – Wanda needs a place to ship the isolation carts. This needs to be a large location. They are probably about the size of a mini-refrigerator and there will be about 56 of them. Charity said we might be able to talk to one of the long-term care facilities. John Brinkley said he may be able to help too.

Training Status

KET Coalition
January 08, 2019 Meeting
2:30 PM
KCHD Community Room



- Las Vegas Shooting – Speakers are confirmed, we are waiting on the dates.
- Pulse Nightclub – Charity is waiting to hear from someone on that. She is checking back next Wednesday.
- NIMS/HICS – Wanda said we may get Nick Gatlin to teach this class in the future.
- HAM Radio Classes – Wanda asked if we needed another class and it was agreed we did so that will be arranged.
- DOT – Janet will get Wanda the contact information and Wanda will set it up.

Generator: It was approved for Sweetwater to use the generator through January 14th. Beverly was on the phone and said their new generator was there but they are trying to secure a company to hook it up, and they will need an extension after that. Certified Generator is their vendor. Trish Polfus asked what was the contingency plan for Sweetwater if someone needed the generator. Beverly said she can ask and email the answer. Tonya Shott suggested they pressure contractor for service. Beverly agreed, and said it also involved the utilities as well. Charity said we need to have an end-date for the generator. Beverly agreed and said she would forward the information to her higher-ups.

Regulatory/compliance –Select Specialty said they were cited on some carts being left out in the wrong place which led them to the janitorial closet and they found some expired materials in there. He said they also had a damaged fire door. They had ordered the replacement, but it wasn't there yet.

CMS17 Group Update

Angela volunteered to create a database so facilities can tell us the resources they can provide during a disaster including facility usage, staff usage and other resources.

Real Event/Exercise/Training/Conference Attendance Lessons Learned

- National Preparedness Summit March 26-29, St. Louis – Wanda submitted for a poster presentation but was asked to do a 90 minute presentation instead. She asked if anyone would like to help her to let her know.
- Paul asked if we could talk about TNHAN alerts at 2am. Paul said he has staff who are about to quit the system if we can't figure out how to move the notification to house supervisors or other 24-hour staff. The people that are receiving the alerts do not need to know this information at 2am. Charity said the reason this started going out to everyone was because the administrators requested it.

Other:

Janet said her Chempack batteries went out and they are \$300 apiece. Janet is requesting \$600 for the UPS to get the Chempack going. Approved

Jim Snyder said they have General HAM classes coming up. If you or your staff are interested, contact Wanda.

Upcoming Training, Meeting, Exercises

- January 22: Hazmat Refresher
- January 24: Caring for Burn Patients (1 hour training)
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Fort Loudon Medical Center		X													
Other	Phil McDaniel		X	X	PM										

Jefferson Memorial Hospital	Caryn Pickens	X	X	X	CP										
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		July 07/10/18	Aug 08/14/18	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
Jellico Community Hospital	Kaye Marentette			X*	X*								
	Kathy Gimble												

Lafollette Medical Center	Missy Turner		X*	X*									
	Ben Owens												

Lakeway Regional Hospital	Perry Davis	X*	X										
	Jason Fox	X	X	X									

LeConte Medical Center	Brenan Mitchell	X	X		SM			SM					
Other	Robbie Haley												

Methodist Medical Center	Trish Polfus	X	X	X				P					
Other													

Morristown Hamblen Healthcare	Elaine Rose		X	X	X*			FE					
Other	Phil McDaniel							PM					

Newport Medical Center	Tina Stallings		X	X	XTS								
	Jason Fox	X	X	X									

Big South Fork Medical Center	Anthony Terry		X*	X									
Other	Wayne King	X											

Roane Medical Center	Sandy Monday	X	X	X	S			SM					
Other													

Sweetwater Hospital Association	Melissa Harris												
	Beverly Holley			X	X*								

County

Knox County Health Dept.	Charity Menefee		X	X	CM								
	Larry Hutsell							HA					
	Angela Allred	X		X	AA			AA					



		July 07/10/18	Aug 08/14/18	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June
	Cindy Sovastian												
State	Knox County EMA	Colin Ickes	X										
		Judy Wasik	X										
State	East TN. Reg. Health Office	Wanda Roberts	X	X	X								
		Jack Cochran											
		Katrina Tyler											
		Laura White		X									
EMA	TEMA	Caleb Lawson	X										
	Other												
Homeland Security	Homeland Security District 2	Jenny Holden	X	X									
	Other												
EMS	TN Dept. of Health, Office of EMS	Steve Hamby											
	Other												
	Rural Metro EMS	John Brinkley		X	X								
	LifeGuard Ambulance Service	Bernie Hayes											
	Other												
	Monroe County EMS	Gary Smith											
	Other												
Other	Medic Regional Blood Center	Steven Smith	X	X	X								
	Other												
	Medlink 2- RMCC	Tim Taylor		X									
	Other	Phyllis Walker											
	Knox County Examiners Office	Jody Persino	X	X									
	Other	John Lott											
	American Red Cross- East TN	Kristin Manuel											
		Sharon Hudson											
	TN Emergency Serv. for Children	Oseana Bratton	X	X	X								

CS
JW

CR

JH

SAH

CB

TT
SW

JP



Nov Dec Jan Feb Mar Apr May June

Amateur Radio Communications	Jim Snyder				JS		JS						
	Other												
REAC/TS	Angie Bowen		X	X									
	Wayne Baxter												
Group 1: LTC	Rose Meza	X	X	X									
	Krisi-Mayes-Weeks												
Group 2: Home Health/Hospice	Jan Sneed	X	X	X									
	Haylea Bates												
Group 3: Ancillary/Outpatient	Phillip Hipps												
	Tracy Smith												
Group 4: Dialysis	Jim McCammon	X	X*										
	Connie Harig		X	X									

CMS17

Other Attendees:

Name	Organization	Email	Phone
Connie Crowley	KETHC	connie.crowley@kudoes.org	55090